

R380. Health, Administration.

R380-300. Community Spay and Neuter Grants.

R380-300-1. Authority and Purpose.

(1) This rule provides the requirements and procedures for community spay and neuter grants established by Title 26, Chapter 48 and defines what constitutes a person having low income for purposes of that statute.

(2) It is authorized by Section 26-48-102 (5)(c).

R380-300-2. Definitions.

The definitions as they appear in Section 26-48-102 (4) apply. In addition, "Department" means the Utah Department of Health.

R380-300-3. Grant Application.

An applicant responding to a request for grant application under this program shall submit its application as directed in the grant application guidance issued by the Department. An applicant organization shall submit an annual report for the organization as a whole which shall provide for the most current year end:

(1) IRS form 990 for non-profit corporation qualified under I.R.C. Section 501 (c)(3);

(2) a statement of assets, liabilities and fund balance;

(3) a statement of operations showing by summary, sources of revenue and expenditures;

(4) a statement of mission or purpose and how the organization has met its objectives; and

(5) a list of directors and key administrators who are in control of the organization.

R380-300-4. Criteria for Awarding Grants.

In awarding grants, the Department shall consider the extent to which the applicant:

(1) demonstrates that it meets organization criteria in Section 26-48-102 (4);

(2) demonstrates that it will provide spay and neuter services for cats and dogs belonging to a low-income person as required in Section 26-48-102 (4);

(3) provides:

(a) information that requirements established in Section 26-48-102 (5) are met;

(b) an organization operation plan with a statement of specific measurable objectives and methods to be used to assess the achievement of those objectives;

(c) a schedule of fees the voucher shall cover; and

(d) the number of estimated animal procedures to be provided with the grant award.

R380-300-5. Qualified Service Recipient.

(1) A low-income person qualifies under poverty standards established by the applicant organization using the 200 percent of federal poverty level standard. Acceptable proof may be any of the following:

- (a) Medicaid enrollment documentation;
- (b) CHIP enrollment documentation;
- (c) Food Stamps eligibility documentation;
- (d) WIC enrollment documentation;
- (e) Social Security Disability (SSD);
- (f) HUD Section 8 eligibility documentation; or
- (g) prior year's income tax return.

(2) The grantee must assure that each individual to whom it provides service under the grant awarded under this rule meets the requirements of this rule and Section 26-48- 102 (5).

R380-300-6. Annual Report Requirements.

(1) The grant recipient shall provide an annual report as provided in R380-300-3 above.

(2) The recipient organization shall provide supplementary information related to the mobile spay and neuter services described in the grant application, including a break down by county of:

(a) the number of cats neutered or spayed and an estimated cost per animal; and

(b) the number of dogs neutered or spayed and an estimated cost per animal.

(3) An organization that receives state funds under Section 26-48-102 must submit to the Department of Health, Fiscal Operations, an annual accounting of the grant funds including:

(a) the number of vouchers distributed to pet owners for spay and neuter services;

(b) the number of vouchers redeemed for services;

(c) a summary of total cost of voucher services provided; and

(d) an average cost per animal.

R380-300-7. Audit Provisions.

An organization that receives state funds under Section 26-48-102 must submit, upon request, to a Department audit of the recipients' compliance with the terms of the grant.

KEY: spay, neuter, pets, grants

Date of Enactment or Last Substantive Amendment: November 7, 2007

Authorizing, and Implemented or Interpreted Law: 26-48-102 (5)(c)