Community Spay & Neuter Program
Grant Application

Date: _____

IDENTIFYING INFORMATION	
Name of Organization:	
Address:	
Mailing Address:	
Contact Name:	
Phone #	
Fax #	
E-mail Address:	

Organizations interested in applying for an annual grant from the Community Spay and Neuter Program must complete this form and attach the required information listed on page 2.

Submit completed grant application to:

<u>Mailing Address</u>
Ms. Pat Berubee
Utah Department of Health
P.O. Box 144003
Salt Lake City, UT 84114-4003

<u>Street Address for Hand Delivery</u>
Ms. Pat Berubee
Utah Department of Health
288 North 1460 West
Salt Lake City, UT 84116

Please be aware, a grant application to the Spay and Neuter Program does not guarantee an award or future funding.

The grant review process is approximately three weeks. Grant award recipients will be notified in writing.

For more information or questions contact
Pat Berubee
(801) 538-6344
Department of Health, Office of Fiscal Operations

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Proof of Exemption from Federal Income Taxation
Attach each of the following for prior year:

- ☐ IRS form 990-Non-profit Corporation (IRC Section 501.(c)(3)),
- ☐ Statement of Assets, Liabilities and Fund Balance,
- ☐ State of Operations showing by summary, sources of revenue and expenditures,
- ☐ Statement of mission or purpose, and how the organization met its objectives, and;
- ☐ List of directors and key administrators who are in control of the organization.

Qualification of organization
Attach proof of each of the following:

- ☐ Mobile Spay and Neuter Services for cats and dogs
  - a. Copy of business license, or;
  - b. Website, or;
  - c. Photo of mobile clinic
- ☐ Provides annual spay and neuter services at the mobile spay and neuter clinic, and services are provided to one or more communities in at least 20 counties in the State
  - a. Copy of itinerary for prior year
- ☐ Services are provided by a veterinarian licensed according to Title 58, Chapter 28, Veterinary Practice Act
  - a. Copy of Utah Veterinarian License
- ☐ Spays and neuters cats and dogs owned by persons having low-income
  - a. A copy of guidelines used for determining a person having low-income which is less than 200% Federal Poverty Guidelines, and;
  - b. Copy of voucher application
- ☐ Operation of voucher system
  - b. An explanation of voucher process

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