

**ANNUAL EMS GRANTS SUBCOMMITTEE MEETING**  
**3760 South Highland Office, 5<sup>th</sup> Floor Board Room**  
**Meeting Minutes**  
**March 15-16, 2011**

|                           |  |
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| <b>Committee Members:</b> | Ron Morris, Chairman, Myron Bateman, Dr. Joan Balcombe, Roger Marett, Steve Easterman, Don Marrelli, Mike Mathieu, Ron Johnson |
| <b>Excused:</b>           | Kathy Johnson  |
| <b>Guests:</b>            | Jay Downs  |
| <b>Staff:</b>             | Paul Patrick, Jolene Whitney, Dan Camp, Tami Goodin, Raul Garcia, Guy Dansie, Allan Liu, Irene Petrogeorge                     |
| <b>Presiding:</b>         | Ron Morris   |

| Agenda Topic                          | Discussion  | Action   |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
|---------------------------------------|---|--|------------|-----|--------------------|-----------|----|----------------|-----------|----|----------|------------|-----|----------------|-----------|-----|-----------------|-----------|-----|--|------------|------|---|
| <b>Welcome</b>                        | Paul Patrick updated the Subcommittee regarding the direction of communications for the near future. He stated there are bills in Congress that will help fund 700 Mhz broadband communications nationwide. This will be over a period of years but that the state needs to be aware of the ability to interface into this system. This will include police, fire and EMS. Paul stated he would be willing to give a presentation to any groups that would be interested in this information.   |  |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
|                                       | Jolene Whitney welcomed the attendees and asked each member to introduce themselves. Ron Johnson is the new member.   |  |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
| <b>Reimbursements</b>                 | Irene furnished the current FY2011 grant balances: \$776,590 as unexpended and \$222,542 has been reimbursed. Provider agencies must be in compliance with data and fiscal reporting to be reimbursed.  |  |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
| <b>Available Competitive Funds</b>    | Allan informed the Subcommittee that there was \$550,000 in Competitive funding for <b>FY2012</b> . All categories were carefully reviewed by the subcommittee and rated by each member. The subcommittee made certain that requests were appropriate for the level of service of each agency as they rated each line item.   |  |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
|                                       | Dr. Balcombe suggested the Subcommittee reduce the ambulance cap from \$24,000 to \$20,000. Discussion of this consideration ensued.  | Dr. Balcombe made the motion, Myron seconded. Mike abstained, Don voted against. Motion carried.   |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
|                                       | There was a discussion to reduce the maximum amount for CME requests by twenty per cent. The maximum would go from \$4,500 to \$3,000.  | Dr. Balcombe made a motion to reduce the CME requests by twenty percent, the maximum per agency from \$4,500 to \$3,000. Mike seconded the motion and it passed unanimously. |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
|                                       | <p>After reviewing all requests the following categories were funded:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>CME/Training</td> <td style="text-align: right;">\$ 170,407</td> <td style="text-align: right;">31%</td> </tr> <tr> <td>Training Equipment</td> <td style="text-align: right;">\$ 18,389</td> <td style="text-align: right;">3%</td> </tr> <tr> <td>Communications</td> <td style="text-align: right;">\$ 17,572</td> <td style="text-align: right;">3%</td> </tr> <tr> <td>Vehicles</td> <td style="text-align: right;">\$ 220,000</td> <td style="text-align: right;">40%</td> </tr> <tr> <td>Defibrillators</td> <td style="text-align: right;">\$ 53,848</td> <td style="text-align: right;">10%</td> </tr> <tr> <td>Other Equipment</td> <td style="text-align: right;">\$ 69,784</td> <td style="text-align: right;">13%</td> </tr> <tr> <td></td> <td style="text-align: right;">\$ 550,000</td> <td style="text-align: right;">100%</td> </tr> </tbody> </table> <p>A detailed explanation of the grants is attached to the minutes.</p> | CME/Training   | \$ 170,407 | 31% | Training Equipment | \$ 18,389 | 3% | Communications | \$ 17,572 | 3% | Vehicles | \$ 220,000 | 40% | Defibrillators | \$ 53,848 | 10% | Other Equipment | \$ 69,784 | 13% |  | \$ 550,000 | 100% | Myron Bateman made a motion to accept these requests, Steve seconded and it passed unanimously. |
| CME/Training                          | \$ 170,407  | 31%  |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
| Training Equipment                    | \$ 18,389   | 3%   |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
| Communications                        | \$ 17,572   | 3%   |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
| Vehicles                              | \$ 220,000  | 40%  |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
| Defibrillators                        | \$ 53,848   | 10%  |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
| Other Equipment                       | \$ 69,784   | 13%  |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
|                                       | \$ 550,000  | 100%   |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |
| <b>Future Dispatch Agency Request</b> | A discussion took place pertaining to assisting EMS Dispatch centers come into compliance with State Rules. Setting aside some funding  | Mike motioned to set aside a fund of \$20,000 as an EMD designation project initiative to  |            |     |                    |           |    |                |           |    |          |            |     |                |           |     |                 |           |     |  |            |      |   |

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|                                    | to address EMD training may assist with dispatch agency designations.  | for 911 centers that are not currently designated to become designated in accordance with what is written in Rule. A center can apply up to \$3,500 at \$350 per person for EMD certification. It will be limited to those who are not EMD designated upon application. Steve seconded the motion and it passed unanimously. |
|                                    | Les Whitney of Beaver Ambulance sent a letter. This received on March 15, 2011, making an additional request for an ambulance.   | Roger made a motion to leave the ambulance category as it is. The motion was seconded by Don and it passed unanimously.  |
|                                    | After reviewing the grants overnight, the Subcommittee unanimously agreed to accept the funding as stated above.   |  |
| <b>Critique for grants process</b> | <p>The following recommendations were made on the Guidelines for next year:</p> <ol style="list-style-type: none"> <li>1. Computers and electronics will be considered in their own category;</li> <li>2. Funding for manikins shall have a set maximum;</li> <li>3. Exclude extrication from Competitive grants;</li> <li>4. Defibrillator upgrades will be placed in the defibrillator category.</li> <li>5. Specify that only “durable/nondisposable medical equipment” may be requested.</li> <li>6. Place a cap on all medical equipment of \$4,500 per item with a limit of \$9,000 per agency;</li> <li>7. An agency may request up to \$4,500 for CME and allow the Subcommittee flexibility to adjust.</li> </ol> |  |
| <b>Upcoming meetings:</b>          | September 13, 2011, 9:00 a.m., 3760 Highland Drive<br>December 13, 2011, 10:00 a.m. telephone conference.  |  |
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