

Utah Training Consortium Executive Meeting

January 24, 2007, 1:00 PM, Department of Health
Meeting Minutes

Present: Jeff Rose, Amy Schouten, Liz Sollis, DiAnn Andreason, Nancy Sanders, Jamie Nagle, Lanette Sorenson

Next meeting: February 22, 2007, 1:30 PM, Dept. Alcohol and Beverage Control.
900 West and 1675 South

I. Minutes Announcements

- i) Discussion was held to change the bylaws so that we could have a Historian, Secretary, and event coordinators.
 - (1) This was agreed upon, the positions for 2007 will be; Historian - DiAnn Andreason, Secretary - Lanette Sorensen, Event Coordinators – Jamie Nagle, Nancy Sanders, Liz Sollis, Jeff Rose.
- ii) Funding arrangements were discussed as it relates to increase revenue, disbursement of funds, and account management.
 - (1) Decided that the best way to raise money is to charge for classes, this will be done for outside consortium training including the annual training day camp. Several prices were discussed as to what the agencies would pay, and the members without monetary support would pay. \$10-25 dollars was the final decision point.
- iii) Website will continue to be maintained by Amy Schouten.
- iv) Discussion as the survey results were shared with the committee.
 - (1) The majority of the respondents wanted to keep the meetings on Friday mornings at the Human Services Building. The average member has been a trainer for three years but in the consortium for less than three years.
 - (2) There was a consensus that they wanted the training to be taught by a mixture of people inside and outside the consortium. The majority wanted the December meeting to stay in December and to be a training type event.
 - (3) All wanted the day camp to continue, and would pay for speakers but did not want pay any dues. They felt joint events with state agencies would be beneficial to the training needs of the members and agencies.
 - (4) Any affiliation with a state agency should be with Dept. of Human Resource Management.
- v) Several possible courses were discussed the final training calendar for the 2007 year will be
 - March 16 - Color personality training.
 - May 18 - Training 101 this course is for the beginner in training.
 - Sept. 21 - Trainers Day Camp with multiple trainers
 - Oct. 19 - Time management

Dec. 7 - December training lunch

The other months will have training in specific areas as determined by the executive committee.

- vi) Day camp discussion was held and the training for this day will include areas of facilitation, intermediate training 201, public speaking, team building, and ethics. Possible keynote speakers are representatives from Toastmaster, and Palmer DePaulis.
- vii) Jamie Nagle has given the support of DHRM in continuing the training consortium. She is going to work with improving some of the types of training offered on a computer level.

II. Future Discussion

- i) Discussion on the bylaw changes will be finalized.
- ii) Conference locations will be decided.
- iii) Complete filling the vacancies of the executive committee.

III. Pending Assignments

- iv) Jamie will be gathering information on contacts for the conference, possible site locations, and guest speaker probabilities.
- v) Liz is going to get some travel information to be used on the website and List of the assignments made with areas of responsibility.
- vi)