

## UTC Minutes for June 6, 2008 Meeting

### 1. Date for Day Camp

Date will be Friday, September 26, 2008. It is being changed from September 12<sup>th</sup> because of schedule conflicts for Vivian and Nancy. Mary Catherine also indicated that there was a potential conflict for DCFS staff.

### 2. Location

Our first choice was the Yarrow in Park City.

However, after the meeting, Lori found out that it is not available for that date or any date or any date in September or October. So, we will try to get the Davis Conference Center.

### 3. Workshop ideas:

- Fun in the Workplace Amy
- Generational Differences Terry
- Personality Lori
- Cultural Competencies Mary Catherine and Amanda
- Rewards and Recognitions Donna Russell, Liz
- Team Building Brenda Harrison If she is not available, possibly have Ron Vandermeed facilitate this one

Other possibilities could be someone from CMS

### 4. Keynote speaker ideas:

- Larry Chatterton from Dale Carnegie
- Lori

### 5. Food: Continental Breakfast

Lunch

Afternoon break

### 6. Cost: last year we computed the actual cost, then doubled it. We are thinking \$75 per person.

Jeff is trying to get the money to us and an UTC account would be opened. Participants will have to pay; it cannot be an interagency transfer of funds.

### 7. Vendors. We will want vendors. There is a list of vendors from UDOT that they used.

### 8. Ideas for give away: Trainer tool kit

### 9. Registration: Nancy and Diane will handle it.