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## Governance Committee

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September 8th, 2020

**Chair:** Heather Borski

**Present:** Dr. Joseph Miner, Dr. Marc Babitz, Heather Borski, Ralph Clegg, Jeff Coombs, Jerry Edwards, Todd Barson for Lloyd Berentzen, Jill Parker, Melissa Stevens Dimond, Sam Lefevre, Stephanie McVicar, Steven Phillips, Noel Taxin, Brandi Frandsen, Janae Duncan

**Visitors:** Eric Christensen, Chris Furner, Melissa Stevens Dimond, Sam Lefevre, Stephanie McVicar, Steven Phillips, Noel Taxin, Brandi Frandsen, Janae Duncan

**Voting Members:** Dr. Joseph Miner, Heather Borski, Ralph Clegg, Todd Barson for Lloyd Berentzen, Jeff Coombs

**Co-Chairs:** Heather Borski and Jeff Coombs

### Minutes

Approve minutes from August 17, 2020 Governance meeting.

**Motion to approve minutes:** **1st:** Ralph Clegg **2nd:** Dr. Joseph Miner

**Voting Members:** Dr. Joseph Miner, Heather Borski, Ralph Clegg, Todd Barson for Lloyd Berentzen, Jeff Coombs

**CARES Act: Maternal and Child Health Telehealth Capacity in Public Health Systems Direct Awards** - Eric Christensen, Noel Taxin, and Stephanie McVicar (Handout)

- AMCHP was awarded \$1.83 million and will be distributed amongst successful applicants.
- Title V entities are eligible to apply and a letter of intent has been submitted to apply for a CARES Act grant with a \$100,000 award ceiling.
- Areas reviewed for this grant are Newborn Screenings-Early Hearing Detection and Intervention, and Children and Youth with Special Healthcare Needs programs.
- The due date for round one applications is September 15, 2020, awards are anticipated October 1, 2020.
- If no award is given from the first round, a second application may be submitted after modification during the second round. Due October 16, 2020. Award date November 1, 2020.
- All monies must be spent, and objectives completed by April 30, 2021.
- There are three objectives for this grant:
  - Create a “Lending Library” with laptops/Chromebook and cellular hotspots to distribute to families with limited or decreased internet and technology capacity statewide through Utah Parent Center, Weber Early Intervention Program, and the four local health departments where CARE Coordinators are contracted to connect to telehealth services.
    - San Juan, TriCounty, Southeast, and Central
  - Procure audiology equipment to provide tele-audiology at two more sites: one rural and one urban site in an underserved, low income community for ABR (auditory brain response) testing.
    - South East local health department
    - Possibly Weber County or Ogden
    - ABR testing is currently done at Uintah Basin Hospital in Roosevelt and Blue Mountain Hospital in Blanding.
  - Evaluate the family experience using surveys on ease of use of telehealth; support received through care coordination; functionality of cellular and internet ready technology; and overall satisfaction with lending library or tele-audiology services.
- \$100,000 total budget.

- Indirect costs @ 12.4% negotiated Federal rate - \$12,400.00
- Tele-Audiology Equipment - \$60,000.00
- Laptop computers @ \$300/unit x 24 units - \$7,200.00
- Cellular hotspots @ \$100/unit x 24 units - \$2400.00
- Cellular service @ \$45/month/unit x 5 months - \$5,400.00
  - This will continue after grant funding runs out with travel savings.
- Advertising - \$12,600.00
- Being that there are no personnel costs associated with this grant, could UDOH waive indirect costs and use that money to provide indirect services?
- Per Steve Phillips, indirect costs are only charged against personnel cost services. If there are no personnel costs, the grant will not be charged indirect.
- Four care coordinator positions are currently funded at local health departments.
- Locals must be notified about the number of clients being served within their jurisdictions.

**Motion to approve - 1st:** Dr. Marc Babitz **2nd:** Dr. Joseph Miner

**Voting Members:** Dr. Joseph Miner, Heather Borski, Ralph Clegg, Todd Barson for Lloyd Berentzen, Jeff Coombs

#### Local Health Departments: WIC Funding Decisions FFY2021 - Chris Furner (Handout)

- Chris Furner and Brandi met with the local health officer WIC Exec Committee to discuss the following information.
- The health officers have approved document being proposed today.
- Throughout the past 5 years, WIC has lost 31% of participation. About 6.2% each year.
- Base funding has decreased by approximately \$683,775 compared to previous year.
- Staff has decreased by 2 FTE's, about \$200,000, and have not been replaced in order to save funds.
- Expenditures include:
  - Compliance Buys - \$50,000.00
    - Investigators ensure grocery stores are performing WIC business appropriately.
  - FI (food instrument) Banking - \$41,143.00
    - Paper check cost estimates include future forecast.
    - Checks will be replaced with EBT banking within 3 months.
  - EBT Banking - \$245,000.00
    - Electronic banking costs estimates for new eWIC.
    - EBT pilot is live in Davis County, Summit County, and Weber Morgan County.
    - This is the lowest price in the country at \$0.50 per case, per month, per family.
  - SoliSystems - \$184,950.00
    - SoliSystems manufactures the EBT chip and PIN cards at about \$3 each.
  - WICHealth.org - \$13,650.00
    - Online nutrition education.
  - WIC Shopper App - \$31,800.00
    - This is a new application on cell phones to scan foods in grocery stores to determine what is allowable.
  - Data Processing - \$48,000.00
    - Support and system enhancements for VISION eligibility data system.
- Additional OA funding will be requested to maximize the 3% spendforward and minimize cuts to local health departments.

- Funding formula variables include Workforce Conditions, Clinic Count, Participation Level, Population Density, and Poverty Level for children under five years of age.
- A \$250,000 decrease to local health departments is anticipated.
- Multiple formulas were created and reviewed with the WIC Executive Committee and it was agreed to decrease funding by 2% from all health departments equally for FFY21 grant year for nutrition services administration funds.
- Certain WIC services are performed via Zoom meets, phone calls, or drive-ups as well as some services being postponed due to COVID restrictions.

**Motion to approve - 1st:** Dr. Marc Babitz **2nd:** Jeff Coombs

**Voting Members:** Dr. Joseph Miner, Heather Borski, Ralph Clegg, Todd Barson for Lloyd Berentzen, Jeff Coombs

#### Other Agenda Items:

- Immunization Contract Language - Jill Parker
  - Immunization Contract Language requires all advertising and promotion materials to be approved by UDOH prior to use in local communities.
  - This language will be removed from any contract that does not have an advertising or publicity deliverable and moving forward will be a general provision across all immunization contracts.
  - Language referring to statewide campaigns will remain in the contracts.

**Next Meeting - September 21, 2020 - 12:30pm - Room 401/Google Meet**

#### Motion to Adjourn

**Motion to Adjourn - 1st:** Ralph Clegg **2<sup>nd</sup>:** Jeff Coombs

**Voting Members:** Dr. Joseph Miner, Heather Borski, Ralph Clegg, Todd Barson for Lloyd Berentzen, Jeff Coombs