

# LICENSE EXEMPT FACILITY OR PROGRAM **PRESERVICE** TRAINING

All directors, director designees, caregivers, and assistant caregivers must complete **at least 2.5 hours** of pre-service training no more than 6 months before their first day of interacting with children in care.

The training must include the required topics.

**THIS TRAINING ONLY HAS TO BE DONE ONE TIME.**

Name:

Date First Counted in Ratios:

TRAINING TOPIC	DATE OF TRAINING	LENGTH OF TRAINING	SOURCE OF TRAINING name of class and presenting agency -or- name of document, article, book, video, etc.
disaster preparedness, response, and recovery			
pediatric first aid and CPR			
children with special needs			
safe handling and disposal of hazardous materials			
the prevention, signs, and symptoms of child abuse and neglect, including child sexual abuse, and legal reporting requirements			
principles of child growth and development, including brain development			
prevention of shaken baby syndrome and abusive head trauma, and coping with crying babies			
prevention of sudden infant death syndrome (SIDS) and use of safe sleeping practices			
recognizing the signs of homelessness and available assistance			
review of the program's Emergency Preparedness, Response, and Recovery Plan			the program's Emergency Preparedness, Response, and Recovery Plan
review of the LE DWS Approval Requirements			the LE DWS Approval Requirements

TOTAL TIME \_\_\_\_\_