



CHILD CARE CENTER LICENSING COMMITTEE MEETING MINUTES

14 November, 2019

Highland Plaza Building, Auditorium
3760 South Highland Drive
Salt Lake City, UT

Members Present: Jody Zabriskie, Dale Smith, Bree Murphy, Jamie Bitton, Matt Wallace.

Members Excused: None

Members Absent: None

Department of Health and Child Care Licensing Staff Present: Simon Bolivar, Donna Thomas, Kim Rice, Jessica Strout, Sarah Atherton, Paula Mills, Alisha Griffin, Hannah Wally, Kat Martinez, Keri Hamblin, Joel Hoffman, Jacqueline Macias.

AGENCY REPORTS

Child Care Licensing – Simon Bolivar

- Effective January 9, 2020 all handouts will only be available in electronic format. They can be found on the CCL and the UPNW website.
- Most of the CCL employees are teleworking (working from home), but our office at the Highland building will remain open to the public as usual. However, the Provo office will be permanently closed effective November 30th and will now be operating from the Care About Childcare office located at the UVU only on Tuesdays and Thursdays for anyone that wants to contact our office in person, walk-in fingerprints will be done as well.
- Nationwide, there is a decrease in number of child care facilities. However, there has been an increase of child care facilities in the state of Utah.

Child Care Licensing – Sarah Atherton

- Immunization reports are due on November 30, 2019 for Center, Licensed Family and Residentail Certificate providers.

Office of Child Care – Karrie Phillips

- The child care quality system has been implemented for licensed centers. Applications are open for any centers who did not participate in the pilot. The ratings are posted on the CAC website.
- The child care quality system will be starting for licensed family child care providers, the framework is available on the OCC website.
- Public meetings will be held with child care providers on November 20th in Cedar City and on November 21st in Salt Lake. A pre-recorded webinar will be available after the public meetings are held.
- A kinder-garden transition summit is coming up on December 17th in Salt Lake and on December 18th in Cedar City. Due to limited space, invitations will be sent out to programs for centers who have participated in the child care quality system and have the certify rating of high quality, and to the licensed familiy providers who are participating in the family child care quality project. If ther are not enough responses, invitations will be open to other people.

Utah Afterschool Network – Kelly Riding

- Training opportunities:
 - Behavior Management Training will be held in Salt Lake on January 25, 2020. There will be webinar and consultation opportunities after the training.
 - Southern Recharge training will be held in St. George on February 8, 2020.
 - Northern Recharge will be held in Salt Lake on February 29, 2020.

WELCOME

At 11:00 am, Jody Zabriskie welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the September meeting were approved via email.

Committee vacancies

- There are still some vacant positions which will continue to be advertised.

Assignment Follow-Up

None

NEW BUSINESS

Review and vote on the annual compilation of proposed rule changes presented during the last meeting before sending them for public comment.

- Simon went over the proposed rule changes.
 - Bree Murphy moved to continue the process of the proposed rules and by going into public comment.
 - Matt Wallace seconded motion.
- The proposed rules were discussed during the committee meeting.
 - Matt Wallace moved to leave the stationary tricycle as it is.
 - Jamie Bitton seconded motion.
 - All committee members were in favor of both motions.
 - Motions passed.

Ideas about handling recalls

- Simon explained that KID is a nonprofit organization dedicated to protecting children by fighting for product safety. The purpose is to educate the public on recall items and the importance of not to use them.
- Simon asked everyone for ideas on how we can educate the users of these products. Several ideas were suggested during the committee meeting. Simon stated that ideas and feedback can be provided to CCL at any time.

First draft to initiate the conversation about the new license type preschools

- Simon went over the draft. Comments and questions were discussed and answered during the committee meeting.

- Bree Murphy moved to recommend for Simon to continue with the process of the rules for the preschool programs and bring them back to the meeting in January.
- Matt Wallace seconded motion.
- All committee members were in favor of motion.
- Motion passed.

Committee member comments and recommendations. - None

PUBLIC COMMENT

None

ASSIGNMENTS

Simon

- Will continue with the process of the rules for the preschool programs.

Jody Zabriskie adjourned the meeting at 12:45 pm.

UPCOMING 2020 MEETINGS

January 9, March 12, May 14, July 9, September 10, November 12
Highland Plaza Auditorium, 3760 S. Highland Dr., Salt Lake City, UT

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Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.