



**CHILD CARE CENTER LICENSING COMMITTEE
MEETING MINUTES**

13 February, 2020
Highland Plaza Building, Auditorium
3760 South Highland Drive
Salt Lake City, UT

Members Present: Jody Zabriskie, Dale Smith, Jamie Bitton, Matt Wallace, Bree Murphy
Members Excused: None
Members Absent: None

Child Care Licensing Staff Present: Simon Bolivar, Donna Thomas, Kim Rice, Mindy Young, Sarah Atherton, Paula Mills, Alisha Griffin, Hannah Wally, Rosemary Vander Meyden, Kat Martinez.

AGENCY REPORTS

Child Care Licensing – Simon Bolivar

- The Department of Environmental Quality was awarded a grant for lead testing for home and center providers. CCL will send out an email about the details of this grant. He said there is a proposed bill that requires all child care facilities to test for lead and this grant will help with that testing.
- There was a proposed bill to increase licensing fees so CCL would be independent from state funds. He explained why such an increase was not feasible and the bill was rejected by the Committee.

Office of Child Care – Karrie Phillips

- The Child Care Quality System for family providers is in place.
- There are many grants available to child care providers. Information about the grants and application for the grants can be found on the Office of Child Care website.
- They are working on a quality support model for center providers.
- They are developing a 3 hour Career Ladder course for CCQI.

WELCOME

At 11:10 am, Jody Zabriskie welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the November meeting were approved via email.

COMMITTEE VACANCIES

A parent and a pediatrician are being appointed by Senate. There should be a full committee for the next meeting.

ASSIGNMENT(S) FOLLOW-UPS

Preschool Program Rules - Simon Bolivar

The recommendations from the last meeting were presented.

The directives from the Governor's office will be applied to these rules.

The updated draft rules will be sent to the committee members for their review.

NEW BUSINESS

Proposed rule changes public comment report - Simon

There were no public comments related to the rules. Someone asked a question about background checks, which was answered, and someone suggested the public comment period be after the holidays.

Date for the new rules to become effective – Simon

The rules can be made effective February 21st or after.

A motion was made to make the rules effective February 21, 2020. The motion passed.

As instructed by the Governor's Office, rules written in active voice and other small rule adjustments - Simon

Per the Governor's Office, rules are to be written in an active voice are not to reference rules or standards of another entity. These corrections were made in CCL rules and some redundant rules were removed. The corrected rules will be sent to committee members for their review. During the March meeting, the rules will be discussed and voted upon.

List of providers rights to be added to the interpretation manual

At the request of a provider, a Child Care Provide Bill of Rights was drafted. The draft was sent to several individuals for their input and it was shared with the committee members. Someone asked for a brief explanation of each right. At next month's meeting, the draft will be discussed. The document will be added to the Interpretation Manuals and, since it's not part of the rules, it can be updated at any time.

Moving up the citation level for the absence of a director or a director designee during an inspection – Simon

Licensors are finding that many centers don't have a director or no one has been delegated as the director designee. When found, this is a Citation Warning. Should it be moved to a Citation? As a Citation Warning, the rule is not on the Unannounced Inspection Checklist and compliance with the rule is not assessed at Unannounced Inspections.

A motion was made to keep it as a Citation Warning when a violation is found and add the rule to the Unannounced Inspection Checklist. The motion passed.

PUBLIC COMMENT

There was support for moving a violation for not having a director or a director designee to a Citation.

ASSIGNMENTS

Committee Members

- Review the draft preschool rules and bring your comments and recommendations to the March Meeting.
- Review the Provider's Bill Rights and bring your comments and recommendations to the March meeting.

Simon

- Send the updated draft of the preschool rules to the committee members.
- Send the updated center licensing rules to the committee members.
- Find another location with better parking for the committee meetings.

Jody Zabriskie adjourned the meeting at 12:50 pm.

UPCOMING 2020 MEETINGS

March 12, May 14, July 9, September 10, November 12

10:30 am – 12:30 pm at the Highland Plaza Building Auditorium, 3760 S Highland Drive, SLC

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Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.