

Utah Department of Health, Bureau of Child Care Licensing  
**Child Care Center Initial Announced Inspection Checklist B -- General Records**

<b>Center Name:</b>	<b>Center ID #:</b>
<b>Inspection Date:</b> /     /	

GENERAL RECORD REVIEW ITEMS	X = Compliance O = Noncompliance		
<b>General Center Records</b>		<b>Rule #</b>	<b>Level</b>
B 1. If there are animals at the center, does center have current animal vaccination records?		100-9(1)(b):09 100-22(3):09	1, 3
B 2. Does center have copies of all current variances granted by the Department? (N/A if the center does not have any current variances.)		100-9(1)(d):09	3
B 3. If yes, is the center meeting the conditions of the variance? (N/A if the variance does not have conditions.)			
<b>Notes:</b>			
<b>General Personnel Records</b>		<b>Rule #</b>	<b>Level</b>
B 4. Written documentation identifying the director designee(s)?		100-8(11)(a):09	3
B 5. If center has pool over 4' deep and it is a time of year when the pool is used, documentation that the lifeguard(s) for the pool have Red Cross or equivalent lifeguard certification.		100-12(12)(d):09	1
<b>Notes:</b>			