



Child Care OST Unannounced EP Inspection

This inspection checklist is the tool CCL licensors use to ensure consistency for every inspection.

R381-70: Childcarelicensing.utah.gov

Facility Name:		Facility ID:		Phone Number:		Sticky Notes
Address:				Email Address:		
Director:		Approved Capacity:		Number of Rooms:		
Last Announced:		Last Unannounced Inspection:				

Please Review The following items prior to the inspection: (Mark with a check mark if completed and make and necessary notes)

<input type="checkbox"/>	DWS Eligible	Additional Notes
<input type="checkbox"/>	Facility Personnel Listed in UCCLAPP	
<input type="checkbox"/>	Current Variances	

Inspection Information:

- All areas that are inaccessible to children in care must remain inaccessible for this inspection. During the inspection, the licensor will ask to have locked areas unlocked. All accessible areas must be compliant with all applicable rules during the inspection.
- I will email you this inspection checklist after the inspection is completed. I will send you an official inspection report once this inspection has been approved by CCL management.
- If the only rule violations are documentation and/or records, please submit them to Licensing by the correction required date listed. A licensor may conduct a follow-up inspection to verify compliance and maintenance of any violation.
- You may submit feedback on this inspection through your Child Care Licensing Portal or at <https://childcarelicensing.utah.gov/EvalForm.html>

Signature Information

Inspection Type:		Date:		Time Started:		Time Ended:	
Number of Rule Violations:		Name of Individual Informed of this Inspection:		Licensor(s) Conducting this Inspection:			
Signature of Informed Individual:						Date Signed:	

Ratio and Group Size Verification

The information regarding classroom ratios and group size was verified and electronically recorded for the Office of Child Care during the Licensing Inspection. If you have any questions about the Child Care Quality System, please contact your local Care About Childcare.

Name of Individual Informed of Outcome	Signature of Informed Individual and Date Signed

RULES CHECKLIST

Rule #	Rules	C = Compliant NC = Not Compliant NO = Not Observed NA = Not Applicable	C	NC	NO	NA	Compliance Required By:	Corrected During Inspection	RISK: Low, Moderate, High Extreme	Notes
Section 5: Rule Violations and Penalties			C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-70-5(4)(e)	The department may deny or revoke a license if the child care provider <i>fails to allow authorized representatives of the department access to the facility</i> to ensure compliance with this rule		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
Section 6: Administration and Children's Records			C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-70-6(3)	The provider shall protect children from conduct that endangers children in care, or is contrary to the health, morals, welfare, and safety of the public.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	
Phase 3 Conditions	<ul style="list-style-type: none"> Did the provider restrict indoor groups of school-age children to no more than 20 children and one caregiver; 20 people or less for all other age groups? Did the provider restrict outdoor groups to 40 children or less, if outdoor square footage allows, and no more than 50 people total? If the provider's approved capacity was for more than 20 children, did the provider ensure each group of 20 individuals or less was in a separate room with full, solid walls that are higher than 6 feet? Did the provider stay within their licensing approved capacity? (ASK, if not observed) Did the provider allow groups of more than 20 individuals to gather together even for short times or special activities? (ASK, if not observed) Did the provider ensure that staff, children, household members, and visitors were screened for fever, cough, trouble breathing, sore throat, sudden change in taste or smell, and muscle aches and pains at the beginning of the day and upon arrival, and not allow any symptomatic individuals to enter the facility. Was anyone with any of these symptoms sent home and tested for COVID-19? (ASK, if not observed) Did the provider ensure that anyone coming into the facility washed their hands with soap and running water or alcohol-based hand sanitizer before touching any facility surface? (ASK, if not observed) Did the provider restrict off-site activities to places or environments where social distance and proper cleaning practices can be controlled? (ASK, if not observed) If there was a confirmed case of COVID-19 at the facility, did the provider consult with their local health department and follow their instructions? (ASK, if not observed) Did the provider ensure that surfaces, items, and areas that are used and touched often were cleaned and sanitized at least daily and before a new group used the room? 		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
Section 7: Personnel and Training Requirements			C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-70-7(8)	The provider shall ensure that the director or the director designee is present at the facility when the center is open for care.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	

-70-7(9)(f)	The provider shall ensure that staff working with children do not have unsupervised contact with any child in the program, including during offsite activities and transportation, if the employee is younger than 18 years old .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-70-7(10)(d)	The provider shall ensure that any other employees such as drivers, cooks, and clerks do not have unsupervised contact with any child in the program, including during offsite activities and transportation, if the employee is younger than 18 years old	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-70-7(12)(a)-(b)	The provider shall ensure that guests do not have unsupervised contact with any child in the program , including during offsite activities and transportation; and wear a guest nametag .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, H	
-70-7(13)(a)-(b)	The provider shall ensure that student interns who are registered and participating in a high school or college child care course do not have unsupervised contact with any child in the program, including during offsite activities and transportation; and wear a guest nametag .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, H	
Section 8: Background Checks		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-70-8(1)(a)-(b)	Before a new covered individual becomes involved with child care in the program, the provider shall use the CCL provider portal search to: (a) verify that the individual has a current CCL background check; and (b) associate that individual with their facility if the covered individual appears in the search.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-70-8(2)(a)-(d)	Before a new covered individual who does not appear in the CCL provider portal search becomes involved with child care in the program, the provider shall: (a) have the individual submit an online background check form and fingerprints for individuals age 18 years old and older; (b) authorize the individual's background check through the CCL provider's portal; (c) pay any required fees; and (d) receive written notice from CCL that the individual passed the background check.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-70-8(4)(a)-(c)	Within ten working days from when a child who resides in the facility turns 12 years old , the provider shall: (a) ensure that an online background check form is submitted; (b) authorize the child's background check through the CCL provider's portal; and (c) pay any required fees.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-70-8(11)	If a covered individual fails to pass a CCL background check, including that the individual has been convicted, has pleaded no contest, or is currently subject to a plea in abeyance or diversion agreement for a felony or misdemeanor, the provider shall prohibit that individual from being employed by the child care program or residing at the facility until the reason for the denial is resolved.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-70-8(14)	The provider and the covered individual shall notify the department within 48 hours of becoming aware of the covered individual's arrest warrant, felony or misdemeanor arrest, charge, conviction, or supported LIS finding .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
Section 9: Facility		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-70-9(5)	The provider shall ensure that the number of children in care at any given time does not exceed the capacity identified on the license. (ASK for a total number including children being transported and on offsite activities)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-70-9(6)	The provider shall ensure that any building or play structure on the premises constructed before 1978 that has peeling, flaking, chalking, or failing paint is tested for lead .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	

-70-9(18)	The provider shall ensure that the outdoor area is enclosed within a fence, wall, or solid natural barrier that is at least four feet high.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-70-9(19)	The provider shall ensure that there is no gap five by five inches or greater in or under the fence or barrier.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-70-9(22)(a)-(c)	If there is a swimming pool on the premises that is not emptied after each use, the provider shall: (a) meet applicable state and local laws and ordinances related to the operation of a swimming pool; (b) maintain the pool in a safe manner; and (c) when not in use, cover the pool with a commercially-made safety enclosure that is installed according to the manufacturer's instructions, or enclose the pool within at least a four-foot-high fence or solid barrier that is kept locked and that separates the pool from any other areas on the premises.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-70-9(23)(a)-(f)	The provider shall maintain buildings and outdoor areas in good repair and safe condition including: (a) ceilings, walls, and floor coverings; (b) lighting, bathroom, and other fixtures; (c) draperies, blinds, and other window coverings; (d) indoor and outdoor play equipment; (e) furniture, toys, and materials accessible to the children; and (f) entrances, exits, steps, and walkways including keeping them free of ice, snow, and other hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	
-70-9(24)	The provider shall ensure that accessible raised decks or balconies that are five feet or higher, and open stairwells that are five feet or deeper have protective barriers that are at least three feet high.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
Section 10: Ratios and Group Size		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-70-10(1)	The provider shall maintain the staff-to-child ratio of at least one staff member for every 20 children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	
-70-10(3)	The provider shall ensure that there are at least two staff members present when there are more than eight children on the premises.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-70-10(5)	The provider may include caregivers, student interns who are registered in a high school or college child care course, and volunteers who are 16 or 17 years old in the caregiver-to-child ratio.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-70-10(6)	The provider shall ensure that guests do not count in caregiver-to-child ratios.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	
Section 11: Child Supervision and Security		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-70-11(1)(a)-(f)	The provider shall ensure that staff provide and maintain active supervision of each child, including that staff: (a) can hear the children and are close enough to intervene ; (c) know the number of children in their assigned group at any time; (d) focus attention on the children and not on the staff's personal interests ; (e) are aware of the entire group of children even when interacting with a smaller group or an individual child; and (f) position themselves so each child in their assigned group is actively supervised.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
Section 12: Child Guidance and Interaction		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-70-12(5)(a)-(f)	The provider shall ensure that interactions with the children do not include : (a) any form of corporal punishment or any action that produces physical pain or discomfort such as hitting, spanking, shaking, biting, or pinching; (b) restraining a child's movement by binding, tying, or any other form of restraint that exceeds gentle, passive restraint; (c) shouting at children; (d) any form of emotional abuse ; (e) forcing or withholding food, rest, or toileting ; or (f) confining a child in a closet, locked room, or other enclosure such as a box, cupboard, or cage.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
Section 13: Child Safety and Injury Prevention		C	NC	NO	NA		CDI	L, M, H, Ex	Notes

-70-13(3)	The provider shall ensure that razors and other similar blades are inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-70-13(4)	The provider shall ensure that strangulation hazards such as ropes, cords, chains, and wires attached to a structure and long enough to encircle a child's neck are inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-70-13(7)	The provider shall ensure that standing water that measures two inches or deeper and five by five inches or greater in diameter is inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-70-13(8)(a)-(d)	The provider shall ensure that toxic or hazardous chemicals such as cleaners, insecticides, lawn products, and flammable, corrosive, and reactive materials are: (a) inaccessible to children; (b) used according to manufacturer instructions; (c) stored in containers labeled with the contents of the container; and (d) disposed of properly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-70-13(9)(a)-(d)	The provider shall ensure that the following items are inaccessible to children: (a) matches or cigarette lighters; (b) open flames; (c) hot wax or other hot substances; and (d) when in use, portable space heaters, wood burning stoves, and fireplaces.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-70-13(10)	The provider shall ensure that live electrical wires are inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-70-13(11)(a)-(b)	Unless used and stored in compliance with the Utah Concealed Weapons Act or as otherwise allowed by law, the provider shall ensure that firearms such as guns, muzzleloaders, rifles, shotguns, hand guns, pistols, and automatic guns are: (a) locked in a cabinet or area using a key, combination lock, or fingerprint lock; and (b) stored unloaded and separate from ammunition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H, Ex	
-70-13(12)	The provider shall ensure that weapons such as paintball guns, BB guns, airsoft guns, sling shots, arrows, and mace are inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-70-13(13)	The provider shall ensure that alcohol, illegal substances, and sexually explicit material are inaccessible, and not used on the premises, during offsite activities, or in center vehicles any time a child is in care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-70-13(14)	The provider shall ensure that an outdoor source of drinking water , such as individually labeled water bottles, a pitcher of water and individual cups, or a working water fountain is available to each child when the outside temperature is 75 degrees or higher.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-70-13(17)(a)-(d)	The provider shall ensure that tobacco, e-cigarettes, e-juice, e-liquids, and similar products are inaccessible and, in compliance with the Utah Indoor Clean Air Act, not used: (a) in the facility or any other building when a child is in care; (b) in any vehicle that is being used to transport a child in care; (c) within 25 feet of any entrance to the facility or other building occupied by a child in care; or (d) in any outdoor area or within 25 feet of any outdoor area occupied by a child in care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
Section 14: Emergency Preparedness Response, and Recovery		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-70-14(13)(a)-(b)	If a child is injured while in care and receives medical attention, or for a child fatality, the provider shall: (a) submit a completed accident report form to the department within the next business day of the incident; or (b) contact the department within the next business day and submit a completed accident report form within five business days of the incident.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	

-70-19(10)	The provider shall ensure that protective cushioning covers the entire surface of each required use zone and that its depth or thickness is determined by the highest designated play surface of the equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M	
-70-19(11)(a)-(c)	(DIG ONLY IF NOT DUG AT ANNOUNCED) If <u>sand, gravel, or shredded tires are used as protective cushioning</u> , the provider shall: (a) ensure that the cushioning is periodically checked for compaction and loosened to the depth listed in Table 1 if compacted; (b) if the material cannot be loosened due to extreme weather conditions, not allow children to play on the equipment until the material can be loosened to the required depth; and (c) ensure that the depth of the material meets the guidelines in Table 1.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M	
-70-19(12)(a)-(c)	(DIG ONLY IF NOT DUG AT ANNOUNCED) If <u>shredded wood products are used as protective cushioning</u> , the provider shall: (a) keep on-site for review by the department documentation from the manufacturer that the wood product is protective cushioning; (b) ensure there is adequate drainage under the material; and (c) ensure the depth of the shredded wood meets the guidelines in Table 2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M	
-70-19(17)	The provider shall ensure that stationary play equipment is stable or securely anchored.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M	
-70-19(18)	The provider shall ensure that there are no trampolines on the premises that are accessible to any child in care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H	
-70-19(19)	The provider shall ensure that there are no entrapment hazards on or within the use zone of any piece of stationary play equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H	
-70-19(20)	The provider shall ensure that there are no strangulation hazards on or within the use zone of any piece of stationary play equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H	
-70-19(21)	The provider shall ensure that there are no crush, shearing, or sharp edge hazards on or within the use zone of any piece of stationary play equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H	
Section 21: Animals		<input type="checkbox"/>	Please check this box if there are no animals on the premises			CDI	L, M, H, Ex	Notes
-70-21(2)(a)-(c)	The provider shall ensure that there is no animal on the premises that: (a) is naturally aggressive; (b) has a history of dangerous, attacking, or aggressive behavior; or (c) has a history of biting even one individual.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H	

CUSHIONING INFORMATION: DPS / Bar / Pivot								
Required Depth	Fine Sand	Course Sand	Fine Gravel	Medium Gravel	Shredded Tires	Engineered Wood Fiber	Wood Chips	Mulch
6 inches	Up to 6 feet	Up to 5 feet	Up to 6 feet	Up to 5 feet	Up to 12 feet	Up to 6 feet	Up to 7 feet	Up to 6 feet
9 inches	Over 6 feet up to 9 feet	Over 5 feet up to 6 feet	Over 6 feet up to 10 feet	Over 5 feet up to 6 feet	NA	Over 6 feet or higher	Over 7 feet up to 11 feet	Over 6 feet up to 11 feet
Not Allowed	Over 9 feet or higher	Over 6 feet or higher	Over 10 feet or higher	Over 6 feet or higher	NA	NA	Over 11 feet or higher	Over 11 feet or higher

MEASUREMENTS DURING INSPECTION

Play Area	Highest Designated Play Surface	Equipment Location	Type of Cushioning	Required Depth	Hole 1	Hole 2	Hole 3	Average Depth
								0
								0
								0
								0
								0
								0
								0
								0
								0

Notes: