

# Template for Licensed Home Provider Emergency & Disaster Plan

---

Licensee's Name

Date of last review and/or update: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of last review and/or update: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of last review and/or update: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of last review and/or update: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of last review and/or update: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of last review and/or update: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of last review and/or update: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of last review and/or update: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of last review and/or update: \_\_\_\_/\_\_\_\_/\_\_\_\_

This form is provided for technical assistance purposes only.  
Providers may use this form if they choose, but are **not** required to use this form.

**Section \_\_\_\_\_**  
**Responding to Medical Emergencies & Serious Injuries**

I will do the following if a child is seriously injured and required emergency medical treatment:

**Section \_\_\_\_\_**  
**Procedures for Fire, Earthquake, Flood, Power Failure, & Water Failure**

I will do the following if there is a fire at my home:

I will do the following if there is an earthquake:

I will do the following if there is a flood at my home:

We will do the following if there is a power failure at my home:

I will do the following if there is a water failure at my home:

**Section \_\_\_\_\_**  
**Emergency Shut off of Gas, Electricity & Water**

The location **and** procedure for an emergency shut off of gas at my home is as follows:

The location **and** procedure for an emergency shut off of electricity at my home is as follows:

The location **and** procedure for an emergency shut off of water at my home is as follows:

**Section \_\_\_\_\_**  
**Missing Child & Provider Substitute Plan**

I will do the following if a child is missing from my home:

The name and number of the emergency substitute(s) who will be called in the event I must leave the home are:

**Section \_\_\_\_\_**  
**Emergency Evacuation & Relocation**

In the event that it becomes necessary to evacuate my home, I will take the children to the following location:

I will do the following to ensure that emergency supplies, including at least food, water, a first aid kit, and diapers (if I will provide care for diapered children) are taken with me to the emergency relocation site:

I will do the following to ensure adequate supervision of all children during an emergency, including while at our emergency relocation site:

**Section \_\_\_\_\_**  
**Children with Special Needs**

Children with special needs include:

- children less than 30 months of age,
- children with limited mobility, and
- children who otherwise may need assistance in an emergency, such as children who are intellectually, physically, visually, and/or hearing impaired.

If you have children with special needs in care, how do you address their needs during fire and disaster drills?

If you have children with special needs in care, how do you address their needs in the event of an emergency?