

**Application for a NEW Family Child Care License or Residential Certificate**

**Note:** It may take up to 60 days to process your **completed** application, or 120 days if FBI fingerprint clearances are required. An application is considered complete when **all** required items listed below in Section C have been received by Child Care Licensing.

Mark which one you are applying for:  License  Residential Certificate (RC)

**SECTION A. IDENTIFYING INFORMATION:**

Applicant Name: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_

Program Name: \_\_\_\_\_ Cell #: (\_\_\_\_) \_\_\_\_\_

(Complete Program Name only if your child care program has a name, in addition to your own name.)

Mailing Address: \_\_\_\_\_

City & Zip Code: \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_

Facility Street Address: \_\_\_\_\_

City & Zip Code: \_\_\_\_\_

Primary Language, if other than English: \_\_\_\_\_ Interpreter Name & Phone #: \_\_\_\_\_

Food Program Sponsor (if applicable): \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Have you been a licensed or certified child care provider in Utah before?  Yes  No

# of **unrelated** children you want to care for: \_\_\_\_\_

**(Child care Licensing does not regulate providers who only care for related children.)**

Total # of children you want to care for, including your own and any related children if they are under age 4:  8  16

**(Residential Certificate Providers may only care for up to 8 children.)**

Last date care was provided at old location (for change of address applications): \_\_\_\_/\_\_\_\_/\_\_\_\_

**SECTION B. HOUSEHOLD MEMBERS**

You must complete the following information for every person living in your home, including yourself. **Copy and use additional pages if needed to include everyone.**

Name	Date of Birth	Name	Date of Birth
	____/____/____		____/____/____
	____/____/____		____/____/____
	____/____/____		____/____/____
	____/____/____		____/____/____
	____/____/____		____/____/____
	____/____/____		____/____/____
	____/____/____		____/____/____
	____/____/____		____/____/____
	____/____/____		____/____/____

