

How do I fill out the “USIR”?

Learn everything you need to know to be in compliant when your school is chosen for a “Records Review”.

Did you know?...

The appropriate nickname is “USIR”.

The official *Utah School Immunization Record* started on pink paper, giving it the nickname: “Pink Card”. When referring to this form, please use the term *USIR*. This form must be printed through *USIIS* or directly from the *Utah Immunization Program* website at www.immunize-utah.org. Child care providers can order them through the program website.

A USIR must be in every Childcare and School file.

Every Licensed Childcare and Utah School file **MUST** have USIR (on site) with all the required fields completed. If a copy of immunizations received is all that is in each file, you will be marked not-in-compliance when your immunization records are reviewed. If all information is kept in electronic form, the form must be the most current original form, kept up to date, and have all required signatures and information.

UTAH SCHOOL IMMUNIZATION RECORD

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53A-11-304 of the Utah Statutory Code and shall transfer with the student's school record to any new school. The Utah Department of Health and local health departments shall have access to this record. This immunization record may be entered into the Utah Statewide Immunization Information System (USIIS). Licensed early childhood programs in Utah are required to keep this record in each child's file.

1 Student Information
 Student Name _____ Gender Male Female Date of Birth _____
 Name of Parent/Guardian _____

VACCINE	Record the month, day, & year received or given.				
	1st	2nd	3rd	4th	5th
DTP, DTaP, DT, Td, Tdap <small>(D=Distemper, T=Tetanus, P=Polio, aP=acellular, Td=booster)</small>					
Tdap (given after 7 years of age)					
Polio (IPV or OPV)					
Haemophilus influenzae type b (Hib)					
Pneumococcal					
Measles, Mumps, and Rubella (MMR) <small>1st dose must be received on or after the 1st birthday</small>					
Hepatitis B (HBV)					
Varicella (Chickenpox)* <small>1st dose must be received on or after the 1st birthday</small>					
Hepatitis A (HAV) <small>1st dose required on or after the 1st birthday</small>					
Meningococcal					

2

SCHOOL AND EARLY CHILDHOOD PROGRAM USE ONLY:

1. ALL REQUIREMENTS MET OR: **3**
 Adequately Immunized
 Exemption was granted for:
 Medical (Expires) on: _____
 Religious
 Personal
 Conditional Admission date: _____
 3. Not-in-Compliance date: _____
*Exemption is temporary; student is conditionally admitted; enter date in (2) and leave (1) blank.

4

Disease Verification:
 My child has history of the chickenpox disease, and therefore, does not need the varicella vaccine. **4**
 Signature of Parent/Guardian _____
 Age of child at time of disease: _____

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Utah Department of Health
 Division of Disease Control & Prevention
 Immunization Program Fax: 801-224-3004
www.immunize-utah.org

Record Source: Physician Registered Nurse Health Dept. USIIS
 I have reviewed the records available and to the best of my knowledge, **5** student has received the above immunizations.
 Authorized Signature: _____ Date: _____ Title: _____

1. To be considered “In Compliance,” every USIR needs to have the student name, gender, date of birth, and name of parent/guardian. If a card is missing any of this information, it is not-in-compliance.
2. All required immunizations must be included on the USIR. If there are missing doses on the pink card, but there is proof of the shots in the student file, they will still be considered not-in-compliance. The USIR is the official school record. Immunization histories, yellow cards, and other doctor forms are supportive documents.
3. Every school and early childhood program must date and mark whether a student is adequately immunized, has an exemption, is conditionally admitted, or is not-in-compliance. The date written is the date enrolled, reviewed, or the date the child became not-in-compliance. For definitions, please refer to the reverse side of the USIR. When a student enters 7th grade, this field must be signed and dated again to verify appropriate vaccines were given before attending.
4. If a child has had the chickenpox, the parent/guardian must sign the USIR and include the approximate age of the child when they had the disease. If the USIR is printed off of USIIS and it indicates the child is immune from varicella (chickenpox), the parent/guardian still needs to sign the USIR that is in the student’s file.
5. Every USIR needs to be signed and dated. This signature can be a doctor, nurse, health department, or school official, such as a secretary or registrar. Mark whether the information was obtained from a Physician, Nurse, Health Department, and/or USIIS. A USIR without a signature, date, and title will be not-in-compliance.
6. The USIR is periodically updated (latest update 12/2014). Each student in Kindergarten and 7th grade must have their information on the most current form (at the time of their entry to school). If you would like to know if you have the most current form, check the form that prints directly off the Utah Statewide Immunization Information System (USIIS), or the Utah Immunization Program website www.immunize-utah.org.

For more information, visit immunize-utah.org or call 801-538-9450.

