



UTAH DEPARTMENT OF
HEALTH

M E M O R A N D U M
Division of Medicaid and Health Financing
Bureau of Authorization and Community Based
Services

DATE: May 17, 2013 BACBS#1305-705
TO: Medicaid Hospice Providers
FROM: Tonya Hales, RN, Director, *Tonya Hales 5/17/13*
Bureau of Authorization and Community Based Services
RE: Hospice Prior Authorization Process Update

The purpose of this memo is to notify hospice providers of a change to the current prior authorization process.

Beginning July 1, 2013, the pathway for submitting hospice prior authorization requests will be the same process that providers currently use to submit home health service authorization requests. The fax number to submit hospice prior authorization requests will be 801-323-1562. If hospice providers need additional assistance with hospice prior authorization they will be required to use the Medicaid Information Line: 801-538-6155 or toll-free 800-662-9651 (option 3, option 3, option 8).

Hospice providers will continue to use the Prior Authorization Request Form they are currently using. In addition to the documentation providers currently submit with a hospice prior authorization request, providers will also be required to submit the **485, Plan of Care**.

Thank you for your dedication and the services you provide to Utah Medicaid clients.