



Newborn Screening Newsletter

JANUARY 2015

Make Corrections the Right Way:

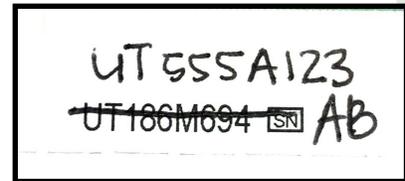
The newborn screening card is considered part of the infant's medical record. The card should be treated like any other medical record. Use of whiteout is not permitted anywhere on the newborn screening card.

If an error or correction needs to be made:

- Draw a single line through the entry and initial next to it.
- Write the corrected information next to the error or correction.



Using whiteout to cover the miscellaneous number is also not permitted. When using a miscellaneous card for replacement, draw a single line through the miscellaneous card number and write the original kit number near it. Corrections should be made this way without the use of whiteout.



Example of proper correction

The Color of Your Pen Matters:

The Newborn Screening Program receives over 100,000 newborn screening cards per year. During the processing of demographic information, letter recognition scanning software is used to input data into the computer system. It is important that you use legible block lettering in **BLUE** or **BLACK** ink only. This will ensure accurate data for each sample is received. The scanning software is sensitive and if any color other than blue or black ink is used, the scanner will not be able read it. Any cards received with cursive, non-legible writing, or colorful ink have to be manually entered. Please help our hard working team in specimen receiving by filling out the newborn screening card neatly and in black or blue ink only.

Pictured above is a newborn screening card with information written in red, blue, and black ink. Notice that when the card is scanned (right) that the information written in red does not transfer to the computer.