

<b>STATE OF UTAH DEPARTMENT OF HEALTH</b>	Number: 12.32	Page 1 of 1
	Original Issue Date: 10/09/2012	Revision Date:
<b>POLICIES &amp; PROCEDURES</b>	Authorized By: W. David Patton	
Section: Privacy Policies	Subject: Routine and Recurring Disclosures of PHI Policy	

Effective Date: October 9, 2012

Policy:

1. DEPARTMENT limits routine and recurring disclosures of PHI to the minimum necessary amount of information that is reasonably necessary to accomplish the purpose of the request or disclosure, in compliance with applicable federal and state laws, and regulations.
2. Some examples of routine and recurring Disclosures are:
  - a) To health care providers for claims payment and billing purposes;
  - b) To entities under an Organized Health Care Arrangement for the purposes of Treatment, Payment, Health Care Operations and certain quality improvement activities;
  - c) To a Business Associate under contract to provide specified services; and
  - d) To a plan sponsor and specified members for Payment and Health Care Operations of a self-funded plan under an ASO Agreement that permits such disclosure.
3. Routine and recurring types of PHI Disclosure may only occur per the Uses and Disclosures of PHI Policy. Information disclosed in aggregate form that cannot identify an individual is not considered PHI and is not subject to the HIPAA Privacy policies and procedures.