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<b>POLICIES &amp; PROCEDURES</b>	Authorized By: W. David Patton	
Section: Security Policies	Subject: Log-In Monitoring	

**Effective Date:** October 9, 2012

**Policy:**

The DEPARTMENT will configure all critical components that process, store or transmit sensitive information to record log-in attempts – both successful and unsuccessful – as well as automatic lock out and reporting after a designated number of failed attempts.