



State of Utah

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Bureau Director

Office of Primary Care and Rural Health

Don Wood, M.D.
Director

Date: August 14, 2014

To: Project Applicants to the
State Primary Care Grant Program

From: Don Wood, M.D., Director
Office of Primary Care and Rural Health

Subject: Additional State Primary Care Grant Program

The Office of Primary Care and Rural Health, Utah Department of Health, invites qualified agencies to submit an application for State Primary Care Grant Program funding. The State Primary Care Grant Program supports access to health care by assisting public entities and community based organizations with the cost of providing primary health care services to medically underserved populations. The grant period will cover October 1, 2014 through June 30, 2016.

This grant is for one-time funding and differs from the ongoing State Primary Care Grant. Please be mindful of changes within the application and associated attachments.

Public entities, community based organizations, and referral networks are encouraged to submit an application. Non-profit organizations will need to understand and agree to the checklist for non-profit entity grant contracts.

The application, guidance, and all associated documents can be found on The Office Of Primary Care and Rural Health's website: <http://health.utah.gov/primarycare/?p=prgSpcg>

Please be sure to read through ALL of the documents prior to submitting your application to ensure accuracy and completeness.

Only one application is allowed per Agency. However, if an Agency has a Referral Network that resides within the agency that provides primary health care services, they will need to submit an application that is separate from the primary health care services application, that follows the guidelines and application specifically for referral networks. This is the ONLY circumstance where an Agency can submit more than one application.



Please be aware that the State Primary Care Grant Program is a competitive program and an Application to the Program does not guarantee an award or future funding.

Office of Primary Care and Rural Health

Mailing Address: P.O. Box 142005 Salt Lake City, Utah 84114-2005
<http://health.utah.gov/primarycare>

Applicant Agencies should be aware that it is the policy of the Utah Department of Health that Agencies awarded under the State Primary Care Grants Program:

- **Must** ensure that continuity of services is maintained for the full duration of the grant period,
- **Must** use awarded funding to provide primary health care services for the full duration of the grant period,
- **Must** assure that funding used for primary health care services are provided **ONLY** to legal residents of the State of Utah.

The definition of a legal resident of Utah is someone who has lived in Utah for the entire year, even if temporarily outside of Utah for an extended length of time, lived in Utah for any length of time during the taxable year; or maintains a permanent home in Utah, even if they lived outside Utah, and spent a total of 183 or more days of the taxable year in Utah. This does not apply to military personnel or their spouses who are in Utah on military assignment

A complete, original electronic Application must be submitted to our Office by **Tuesday, September 2, 2014 5:00 p.m. M.S.T.**

The Application must be submitted by email to opcrh@utah.gov (**Hand delivered, faxed and mailed copies will NOT be accepted**)

Applications that are incomplete, submitted after the deadline, or requesting more funding than they are eligible to request may be denied review. Applicants should pay particular attention to the quality of your narrative, and assure that your Application is clear, succinct, and answers all of the points listed in the Application.

Final Award Decisions are expected to be announced in September 2014. Applicant agencies will be provided decisions through email and written correspondence to the email address provided on the application.

**PLEASE REMEMBER THAT ALL INFORMATION IS AVAILABLE ON OUR WEB SITE.
IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT US!!!**

If you have any questions on the Application, please contact Owen Quinonez at 801-273-6620, oquinone@utah.gov, or Erin Olsen at 801-273-6618, elolsen@utah.gov.



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