

2016-2017 Salt Lake County Comprehensive Primary Care Grant Program (CPCGP) Guidance

Purpose

The Office of Primary Care and Rural Health, Utah Department of Health, invites agencies to submit an application for the 2016-2017 Salt Lake County Comprehensive Primary Care Grant Program. CPCGP supports access to health care by assisting community based organizations with the cost of providing comprehensive primary health care services to medically uninsured populations.

- Vendor must be a safety net clinic that serves **only** Salt Lake County patients
- Vendor must provide patients with comprehensive primary medical care and preventative care
- Vendor must offer cancer screening services to female patients at no charge
- Vendor must be a **100 %** free clinic with no sliding fee scale
- Vendor must be a clinic that serves only **uninsured** patients

General Instructions

This application is funding for the period September 1, 2016 through June 30, 2017. The funding for the Salt Lake County Comprehensive Primary Care Grant Program allows for 1 award up to the maximum amount of \$50,000.00

Agency projects must include primary medical care and mental health services in order to be considered for funding.

It is required of all applicants that a system be in place for tracking clients of the **CPCGP** funding. **CPCGP** funding is to be placed in a “specified” account so that funds are drawn down for the **CPCGP** patients only. **CPCGP** awarded agencies must already have in place a “methodology” for tracking **CPCGP** patients and encounters that must be maintained, and easily identifies and separates clients of the **CPCGP**.

All contractual costs must be identified within the application describing the agencies involved and their agreement. If you have a contract with an agency to provide services for your project, a copy of the contract and agreement should be submitted with the application.

Funding and Award Limitations

1. Funding from the CPCGP **CANNOT** be used for research.
2. Funding from the CPCGP **CANNOT** be used exclusively for health education or education classes. Health education is covered at the time of the primary medical care and mental health client visits only.
3. The CPCGP does **NOT** cover inpatient substance abuse treatment. Health education or education classes are not a cost covered under CPCGP.
4. Funding **CANNOT** be used for staff travel or transportation costs. Travel expenditures **MAY** be granted to mobile clinics with a reasonable justification and explanation of costs.

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5. Funding can **ONLY** be used for legal residents of Utah.
6. Funding **CANNOT** be used to purchase equipment.
7. Any pharmaceutical costs are considered part of the charge per encounter.

A legal resident of Utah is defined as someone who has lived in Utah for the entire year, even if temporarily outside of Utah for an extended length of time, lived in Utah for any length of time during the taxable year; or maintains a permanent home in Utah, even if they lived outside Utah, and spent a total of 183 or more days of the taxable year in Utah. This does not apply to military personnel or their spouses who are in Utah on military assignment.

Applicants

Agencies are only allowed one application with the total maximum award amount being \$50,000. The application check list including all documents and the proposal must be fully completed and sent electronically via email to the Office of Primary Care and Rural Health.

Applicants can have more than one project proposal within their application, or define multiple objectives within one project, but the maximum award amount for the Agency is still \$50,000. We encourage applicants with the capability of providing comprehensive services for primary medical care and mental health to do so within the scope of their application.

Eligibility

Community based organizations in **Salt Lake County** are eligible to apply.

Application

The application is **only** to be submitted electronically to opcrh@utah.gov. *Hand delivered, faxed and mailed copies will NOT be accepted.*

New Definitions for July 1, 2016

A client is a new patient is one who has not received any professional services from the physician/qualified health care professional or another physician/qualified health care professional of the exact same specialty and subspecialty who belong to the same group practice, within the past three years. (Professional Edition CPT 2013-2015, P. 11).

An encounter is an established is one who has received professional services from the physician/qualified health care professional or another physician/qualified health care professional of the exact same specialty and subspecialty who belongs to the same group practice within the past three years. (Professional Edition CPT 2013-2015, P. 11)

Please be aware that the Salt Lake County Comprehensive Primary Care Grant Program is a competitive program.

Applicant Agencies should be aware that it is the policy of the Utah Department of Health that Agencies awarded under the Salt Lake County Comprehensive Primary Care Grant Program:

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- ° **Must** ensure that continuity of services is maintained for the full duration of the grant period,
- ° **Must** use awarded funding to provide primary health care services for the full duration of the grant period,
- ° **Must** assure that funding used for primary health care services are provided **ONLY** to legal residents of the State of Utah. A *complete*, electronic Application must be submitted to our Office by **August 19, 2016, 5:00 pm MST**.

Applications that are incomplete, submitted after the deadline, or requesting more funding than they are eligible to request may be denied review.

Final Award Decisions are expected to be announced by August 25, 2016. Applicant agencies will be provided decisions through email and written correspondence to the email address listed on the Salt Lake County Comprehensive Primary Care Grant Program application.

**PLEASE REMEMBER THAT ALL INFORMATION IS AVAILABLE ON OUR WEB- SITE.
IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT US!!!**

If you have any questions on the Application, please contact Owen Quinonez at 801-273-6620, oquinone@utah.gov or Robbin Williams at 801-273-6641, robbinwilliams@utah.gov.