

Early Intervention Credential Coach Training

Baby Watch EIP
September 29, 2016



Flow Chart

A New Employee (new practitioner) is hired and assigned an Early Intervention Coach Mentor; both individuals receive a Canvas account

Phase One (weeks 1-2)

Introduction

- The new practitioner begins Phase One (Introduction) of the Mandatory Orientation Trainings in Canvas
- Form:
- **BWEIP Credential Process** (for practitioner)
- **BWEIP Credential Plan—Coach's Road Map** (for Coach)

Phase One (weeks 1-2)

Introduction

- The new practitioner meets with coach
- Form:
- **Coaching Log** (Optional)

Phase One (weeks 1-2)

Introduction

- The new practitioner begins to complete and document co-visits/observations of EI process and service provision across all disciplines
- The co-visits/observations continue into phase two
- Forms:
- *BWEIP Shadowing Opportunities*
- Optional Supplemental Forms:
- **Intake Observation Form, IFSP Observation Form, Home Visit Observation Form**

Phase One (weeks 1-2)

Introduction

- The new practitioner must complete all Phase One trainings in Canvas before proceeding to Phase Two

Phase Two (weeks 3-4) **Foundation**

- The new practitioner will complete Phase Two (Foundation) of the Mandatory Orientation Trainings in Canvas

Phase Two (weeks 3-4) **Foundation**

- The new practitioner continues to complete and document co-visits/observation of EI process and service provision across disciplines
- All of these observations will be completed by week 4

- Form:
- ***BWEIP Shadowing Opportunities***
- Optional Supplemental Forms:
- **Intake Observation Form, IFSP Observation Form, Home Visit Observation Form**

Phase Two (weeks 3-4) **Foundation**

- At the end of Phase Two the new practitioner will independently complete the EI Provider Self-Assessment of Competence packet
- Forms:
- **Early Intervention Provider Self-Assessment of Competence**

Phase Two (weeks 3-4) **Foundation**

- The new practitioner, supervisor and coach will meet to develop an *Individualized Credentialing Plan*
- Focused on the identified learning priorities from the completed EI Provider *Self-Assessment of Competence*
- Plan will detail trainings, activities and learning resources for Phase Three - Hands On Learning
- Forms:
- **Baby Watch Individualized Credentialing Plan**



Phase Three (months 2-6)

Hands-On Learning

- The new practitioner will use the *Observation/Demonstration* forms to complete detailed observations for Eligibility, Initial IFSP, and a Home Visit
- These observations/demonstrations will be discussed with their coach after each visit

- Forms:
- **Eligibility Evaluation Observation/Demonstration Form**
- **IFSP Observation/Demonstration Form**
- **Home Visit Observation/Demonstration Form**
- **Observation/Demonstration Tracking Form (Optional)**

Phase Three (months 2-6)

Hands-On Learning

- The new practitioner will complete all actions outlined in the *Individualized Credentialing Plan*
- This includes
 - i. Specific hands-on training
 - ii. Program-specific trainings
 - iii. Additional observations/demonstrations
 - iv. Applicable resources in Canvas
 - v. Other—Books, trainings, community resources

Phase Three (months 2-6)

Hands-On Learning

- The Coach will use the *Observation/Demonstration* forms to complete detailed observations of the new practitioner
- The new practitioner will demonstrate competence in Eligibility, Initial IFSP, and Home Visits
- The Coach may feel the new practitioner needs further Demonstrations before the Coach will pass off the new practitioner as being competent and recommending practitioner for BW credential
- Forms:
 - **Eligibility Evaluation Observation/Demonstration Form**
 - **IFSP Observation/Demonstration Form**
 - **Home Visit Observation/Demonstration Form**

Phase Three (months 2-6)

Hands-On Learning

- Following the new practitioner's completion of the required
 - ✓ Orientation training phase 1 and 2
 - ✓ Individualized Credentialing Plan
 - ✓ Observations with forms
 - ✓ Demonstrations of new practitioner by the coach
- The coach will complete the *Baby Watch Credential Final Report*
- Form:
- *Baby Watch Credential Final Report*

Application Process

- The coach will give the *Demonstration Forms*, as well as the *Baby Watch Credential Final Report* to the new practitioner's supervisor
- The *Baby Watch Credential Final Report* is approved and signed by the supervisor, coach, and practitioner, and submitted to the Baby Watch CSPD coordinator (cmordecai@utah.gov)

Questions?

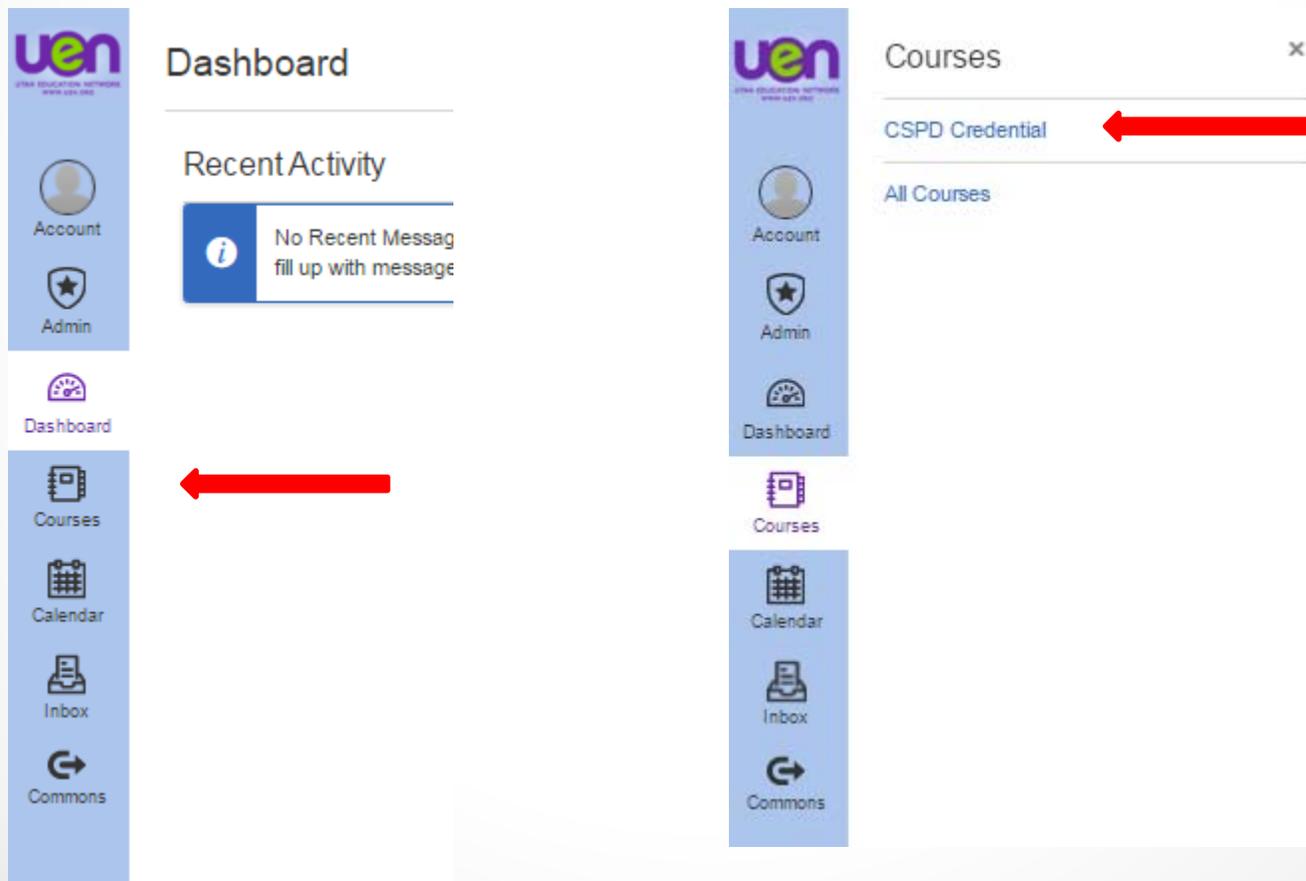


Canvas Account

- Send name, email address, and roll you will have in Canvas to BW staff
 - ✓ Student—New practitioner
 - ✓ Observer—Coach
- BW will initiate an account
- Canvas will send an email to invite you, follow directions in email to activate your account
- cmordecai@utah.gov
- Form:
- **Canvas for Coaches**

Canvas Login

- <https://uen.instructure.com/login/canvas>



Canvas Login

- <https://uen.instructure.com/login/canvas>

The screenshot shows the Canvas LMS dashboard. On the left is a vertical navigation menu with icons for Account, Dashboard, Courses, Calendar, Inbox, and Help. The main content area is titled 'Dashboard' and features a 'Recent Activity' section with a message: 'No Recent Messages You don't have any messages to show in your stream yet. Once you begin participating in your courses you'll see this stream fill up with messages from discussions, grading updates, private messages between you and other users, etc.' To the right, there is a 'Coming Up' section with a 'View Calendar' link and a 'View Grades' button. Two red arrows are overlaid on the image: one pointing to the 'Dashboard' menu item and another pointing to the 'View Grades' button.

uen
UTAH EDUCATION NETWORK
WORKSPACE

Dashboard

Account

Dashboard

Courses

Calendar

Inbox

Help

Recent Activity

No Recent Messages You don't have any messages to show in your stream yet. Once you begin participating in your courses you'll see this stream fill up with messages from discussions, grading updates, private messages between you and other users, etc.

Coming Up [View Calendar](#)

Nothing for the next week

[View Grades](#)

Student Grades



☰ CSPD Credential > Grades > Lisa Davenport

Print grades

Home
Modules

Grades for Lisa Davenport

Arrange by

Name	Due	Score	Out of
IDEA, Part C Orientation	-	-	1
Early Intervention: A Parent Training Program	-	-	1
Child Development: Birth - 3 years	-	-	1
Early Intervention: Recommended Best Practices	-	-	1
Seven Key Principles of Early Intervention	-	-	1
Early Intervention IFSP Process: Service Coordination	-	-	1
Early Intervention IFSP Process	-	-	1
Early Intervention Process: Referral	-	-	1
Early Intervention Process: Procedural Safeguards	-	-	1
Early Intervention Process: Eligibility	-	-	1



Account



Dashboard



Courses



Calendar



Inbox



Help

Canvas Phases



Welcome to the Baby Watch

Early Intervention Program (BWEIP)

Credential Orientation and Training

Upon hire, you will be assigned an Early Intervention (EI) Coach who will help you through the BWEIP Credential Process. The BWEIP Credential Process has three phases that should be completed within your first six months of employment: Orientation, Foundation, and Hands-on Learning. Please begin with Phase One, which includes the Mandatory Orientation Trainings. This phase will need to be completed by the end of your second week of employment. You will be given instructions to follow for each of the items listed. Upon completion of each section in Phase One, you will then complete a one-question quiz in order to proceed to the next section. This will help ensure that you understand the information in each of the trainings, as well as create a transcript of completed assignments for your coach and supervisor. During Phase One, you will also begin to complete and document observations of the early intervention (EI) process.

During Phase Two, Foundation, you will continue to complete observations of the EI process, as well as complete the additional required Canvas trainings and quizzes. At the end of Phase Two, you will complete the Self-Assessment of Competence. Following completion of the Self-Assessment of Competence, you will then meet with your assigned Early Intervention Coach to develop an Individualized Credentialing Plan. This plan will guide the trainings, activities, and learning resources for Phase Three of the CSPD EI Credential process.

During Phase Three, Hands-On Learning, you will complete detailed observations and demonstrations of Eligibility, Initial IFSP, and a Home Visit. You will also complete all of the actions outlined on your Individualized Credentialing Plan. Upon completion of Phase Three, your coach will give all of your completed Observation/Demonstration Forms and your approved Baby Watch Credential Final Report to your supervisor to review and sign. Following supervisor approval, these documents will be submitted to BWEIP for final approval for your Baby Watch Early Intervention Credential. Please do not hesitate to contact us at 801-273-2998 if you have any questions.

COURSE CONTENT

CSPD Documents and Forms

Orientation Phase One: Mandatory Orientation

Orientation Phase Two: Mandatory Foundation Trainings

Orientation Phase Three: Hands-On-Learning

The screenshot shows a Canvas course content page with the following sections and items:

- Getting Started**
 - Canvas for Coaches
 - DEC Recommended Practices
 - Seven Key Principles
- Baby Watch Early Intervention Program's CSPD Documents and Forms**
 - CSPD Documents and Forms (indicated by a red arrow)
- Phase One: Mandatory Orientation** (indicated by a red arrow) Complete All Items
 - Phase One Instructions
 - Phase One Forms
 - IDEA, Part C Orientation (indicated by a red arrow)
 - IDEA, Part C Orientation (1 pts | Score at least 1.0)
 - Early Intervention: A Parent Training Program
 - Early Intervention: A Parent Training Program (1 pts | Score at least 1.0)
 - Child Development: Birth to 3 years
 - Child Development: Birth - 3 years (1 pts | Score at least 1.0)
 - Early Intervention: Recommended Practices
 - Early Intervention: Recommended Best Practices (1 pts | Score at least 1.0)

Phase One Orientation

- Phase One—Mandatory Orientation Trainings
- PowerPoint will include all of the required videos and any other information you will need to successfully complete the section of the module
- Click through each slide, as well as access any noted information on each slide
- You will only be able to progress forward as each section and short quiz is completed



Phase One Orientation

IDEA, Part C Orientation



The screenshot shows a Google Slides presentation. At the top, there is a title box containing the text "Baby Watch CSPD Orientation". Below this, on the left, is the logo for "Baby Watch Early Intervention Program" from the "UTAH DEPARTMENT OF HEALTH". The logo features the words "Baby Watch" in a stylized font with a purple and orange graphic of two figures. To the right of the logo, the text "IDEA Part C Federal and State Regulations" is displayed. At the bottom of the slide, there is a navigation bar with a red arrow pointing to the left arrow icon, followed by "Slide 1", a refresh icon, a settings icon, and the "Google Slides" logo.

[Click here to download the presentation as a PDF-Handout for note taking](#)

Phase One Orientation

IDEA, Part C Orientation

Due No due date Points 1 Questions 1 Time Limit None Allowed Attempts 2

Take the Quiz Again

Attempt History

	Attempt	Time	Score
LATEST	Attempt 1	less than 1 minute	1 out of 1

Score for this attempt: 1 out of 1
Submitted Apr 27 at 3:01pm
This attempt took less than 1 minute.

Question 1

1 / 1 pts

True or False: According to Federally mandated law, Part C IDEA, States are required to provide services to infants and toddlers who are eligible for early intervention services. True or False?

Correct!

- True
- False

Quiz Score: 1 out of 1

◀ Previous

Next ▶

Phase 2 Foundations

- Phase 2—Mandatory Foundation Trainings
- Must complete Phase 1 before going on to Phase 2

▼ Phase Two: Mandatory Foundation Trainings	Prerequisites: Phase One: Mandatory Orientation
 Phase Two Forms	
 Child Abuse	
 Child Abuse 1 pts Score at least 1.0	
 First Aid/CPR and Food Handler's Permit	
 First Aid/CPR and Food Handler's Permit 1 pts Score at least 1.0	
 Cultural Sensitivity	
 Cultural Sensitivity 1 pts Score at least 1.0	

Phase 2 Foundations

- At or toward the completion of Phase 2: Mandatory Foundation Trainings
- Complete the Self-Assessment of Competence



Phase 3 Supported Hands-On Learning

- With Coach design your Individualized Credentialing Plan

Phase 3 Supported Hands-On Learning

▼ Phase Three: Supplemental Resources for Hands-on-Learning



Phase Three Forms

Typical and Atypical Development



Autism Spectrum Disorder (ASD)



Cognitive Development



Communication Development



Feeding and Eating Concerns



Health



Hearing



Vision