

 <p>UTAH DEPARTMENT OF HEALTH Baby Watch Early Intervention Program</p>	Policy #	1.A.10
	Distribution	Public
	Policy Developed	1/15/2013
	Public Participation	2/7/2013 – 4/7/2013
	Policy Revised	N/A
	OSEP Policy Approval	6/26/2013, 7/1/2019
	Policy Signed	7/01/2013
	Policy Effective	7/01/2013, 7/1/2019
	Responsible Authority	BWEIP Program Manager

Contents

PURPOSE 2

DEFINITIONS..... 2

PRINCIPLES AND PROCEDURES 3

 1. Public Participation 3

AUTHORITY 3

REVISION LOG 3

PURPOSE

To describe the Baby Watch Early Intervention Program (BWEIP) procedures for assuring public participation regarding each application for funds to the Office of Special Education Programs (OSEP), including required assurances, budget, and any new or revised policies in accordance with Part C of IDEA.

DEFINITIONS

Early Intervention (EI) Program: Early Intervention program refers to the local program or provider contracted with the Baby Watch Early Intervention Program (BWEIP) to provide services for of infants and toddlers with disabilities and their families.

Individuals with Disabilities Education Act (IDEA): The Individuals with Disabilities Education Act is the federal law set forth by the United States that governs how states and public agencies provide early intervention special education and related services to children with disabilities.

Infant or Toddler with a Disability (Child): A child under three years of age who needs EI services because s/he is experiencing a developmental delay in one or more of the following areas: Cognitive development; Physical development, including vision and hearing; Communication development; Social or emotional development; Adaptive development; or Is diagnosed with a physical or mental condition that has a high probability of resulting in a developmental delay.

Interagency Coordinating Council (ICC):

The ICC is designed to advise and assist the Baby Watch Early Intervention Program (BWEIP) in performing the responsibilities set out in Part C of the IDEA. As required by statute, the ICC is comprised of a body of people appointed by the governor representing families, EI providers, agencies and representatives from the community.

Office of Special Education Programs (OSEP):

The Office of Special Education Programs (OSEP) is the federal program dedicated to improving results for infants, toddlers, children, and youth with disabilities ages birth to 22 by providing leadership and financial support to assist states and local districts, to include Part C.

PRINCIPLES AND PROCEDURES

1. Public Participation

- a. Prior to submission to the Office of Special Education Programs (OSEP), each application for funds including any policies, procedures, descriptions, methods, certifications, budget, assurances, and other information required in the application shall be published in a manner that will ensure circulation throughout the state for a period not less than 60 days.
- b. The application and referenced policies and documents shall be made available at:
 - i. BWEIP website (utahbabywatch.org) within the “For EI Providers” under the “What’s New” section
 - ii. BWEIP office at: 44 North Mario Capecchi Drive Salt Lake City, Utah 84113
 - iii. Each contracted EI program in the state
 - iv. The Utah Parent Center
- c. Within the 60 days, the general public shall have the opportunity to provide written, oral, or electronic comment on the application materials for a period not less than 30 days.
 - i. General public shall include, but is not limited to:
 - 1. Individuals with disabilities
 - 2. Parents of infants and toddlers with disabilities
 - 3. EI providers
 - 4. Members of the Interagency Coordinating Council (ICC)
- d. Each application shall include a description of the policies and procedures used by the state to ensure that, before adopting any new policy or procedure (including any revision to an existing policy or procedure) needed to comply with Part C of IDEA, the BWEIP shall:
 - i. Hold public hearings on the new policy or procedure (including any revision to an existing policy or procedure)
 - ii. Provide notice of the hearings at least 30 days prior to the scheduled hearings to enable public participation
 - iii. Provide an opportunity for the general public to comment for at least 30 days on the new policy or procedure, (including any revision to an existing policy or procedure) needed to comply with Part C of IDEA
 - iv. Comments from the public will be considered by the BWEIP and may result in modifications to the final application

AUTHORITY

34 CFR § 303.208: Public participation policies and procedures

REVISION LOG

January 2013: New policy

		<i>7-01-13</i>
Susan Ord, BWEIP Program Manager		Date