

---

## Governance Committee

---

May 17, 2021

**Chair:** Dr. Sarah Woolsey

**Present:** Heather Borski, Dr. Sarah Woolsey, Janae Duncan, Brian Hatch, Jerry Edwards, Kirk Bengé, Gary Edwards, Jill Parker,

**Visitors:** Tessa Acker, Rich Lakin, Elizabeth Gerke, Benn Buys, Brent Packer, Hillary Galvin, Kevin Nguyen

**Voting Members:** Heather Borski, Dr. Sarah Woolsey, Janae Duncan, Jeff Coombs, Brian Hatch, Kirk Bengé

**Co-Chairs:** Dr. Sarah Woolsey & Brian Hatch

### Minutes

Approve minutes from May 3, 2021 Governance meeting.

**Motion to approve minutes:** 1st: \_\_\_\_\_ 2nd: \_\_\_\_\_ (*unknown at the time of notes.*)

**Voting Members:** Heather Borski, Dr. Sarah Woolsey, Janae Duncan, Jeff Coombs, Brian Hatch, Kirk Bengé

### Community Health Workers for Covid Response and Resilient Communities (CCR) CDC - Tessa Acker & Kevin Nguyen (Handout)

- This \$5,949,024.40 grant is due May 24<sup>th</sup>.
- There are 70 total awards, and the funding is approximately \$2,000,000 per year for three years.
- The purpose of this grant is to increase Community Health Worker (CHW) actions to support COVID-19 response efforts.
- There are three high level strategies:
  - Training
    - Training community health workers to be prepared to successfully engage with existing state and local health department public health efforts and provide health information.
    - Example: CHW Core Skills training, mental health training, and COVID-19 continuing education.
  - Deployment
    - Integrating CHWs into organizations and care teams to support public health response among priority populations.
    - Example: Racial and ethnic minority communities, homeless populations, people with disabilities, and the LGBTQI community.
  - Engagement
    - Working to provide education within communities and clinical settings about the integration of CHWs into these settings and addressing the needs of those at highest risk for poor health outcomes.
    - Example: Medicaid plans, community health centers, and building community resiliency.
- Budget:
  - CHW Core Skills Training - \$95,000
  - CHW Section infrastructure - \$150,000
  - Community Based Organization - \$1,500,000
  - Community based Organization RFP - \$2,250,000
  - Clinical Health Centers and Medicaid RFP - \$900,000

- UDOH Salaries - \$870,000
- Personnel Supplies - \$60,000
- Travel - \$39,974.40
- UDOH Indirect Cost - \$106,140
- UDOH Maintenance - \$10,800
- TOTAL - \$5,949,025.40
- This budget does not include local health department funding.
- Complimentary funding sources include:
  - CDC ELC Enhancing Detection through Coronavirus Response and Relief (CRR)
    - \$3.95 million to local health departments for Community outreach and assistance.
    - \$4.1 million to local health departments for CHW salaries
  - CDC-RFA-OT21-2103: National Initiative to Address COVID-19 Health Disparities.
    - \$11 million to local health departments to build health equity infrastructure.
- New positions will be time limited positions.

**Motion to approve: 1st:** Jeff Coombs **2nd:** Janae Duncan

**Voting Members:** Heather Borski, Dr. Sarah Woolsey, Janae Duncan, Jeff Coombs, Brian Hatch, Kirk Bengé

#### Immunization and Vaccines for Children, NCIRD COVID-19 Supplement 4 - Rich Lakin

- Funding period is July 1, 2020 through June 30, 2024.
- Total funding amount \$32,998,023 to fund strategies that ensure greater equity and access to the COVID-19, influenza, and other vaccine related activities in high priority communities.
- Required activities:
  - Improve understanding of disproportionality affected populations and barriers to vaccination access and uptake.
  - Leverage and support partnerships with local health departments.
  - Develop, cultivate, and/or strengthen community-based partnerships to reach disproportionately affected populations.
  - Improve access to COVID-19 vaccines (expand and diversify opportunities for getting vaccinated)
  - Improve and expand messaging/education around vaccination.
    - Fund and hire a dedicated health communicator to support and implement the jurisdiction's vaccine communication, education, outreach, health equity, and programmatic strategies.
  - Strengthen recipient's coordination on vaccine equity efforts.
- Budget:
  - Personnel - \$1,953,990
  - Fringe - \$1,250,553.60
  - Travel - \$53,568
  - Supplies - \$19,600
  - Contractual - \$29,329,357
  - Indirect - \$390,954
  - Total - \$32,998,022.60
- 60% of total funds awarded must support local communities through local health departments, community-based organizations, and/or community health centers.

- A minimum of 75% of total funds must focus on activities to ensure equity by directing funds to specific programs to identify vulnerable populations and increase access, acceptance, and uptake of the vaccine.
- Time limited positions ending June 30, 2024:
  - Two IT Analyst positions - \$150,000 base salary
    - Improve the USIS system, data collection, interface for providers, establish cross-jurisdictional data sharing, and identify vulnerable populations.
  - Two Provider Relations Representatives - \$50,190 base salary
    - Responsible for COVID site visits.
    - Per the grant, site visits are required at 25% of all clinics administering vaccinations.
  - Five Health Program Specialist III - \$50,190 base pay
    - Personnel will work with COVID programs on allocations, processing orders, managing transfers, monitoring waste, analysis of process improvement, grant coordination and monitoring, and adult immunization coordination.
  - Priority position needed at local health departments is the Adult Immunization Coordinator.
- Contracts:
  - \$11,000,000 will fund local health departments.
  - Requesting \$300,000 to move forward with the Docket Health App.
  - \$18,000,000 will fund state vendors.

**Motion to provisionally approve grant application with review and ability to amend budget if necessary.: 1st:**  
 Jeff Coombs **2nd:** Dr. Sarah Woolsey

**Voting Members:** Heather Borski, Dr. Sarah Woolsey, Janae Duncan, Jeff Coombs, Brian Hatch, Kirk Bengel

#### **Personal Responsibility Education Program (PREP) - Elizabeth Gerke (Handout)**

- One year extension to educate teens on abstinence and contraception to prevent pregnancy and sexually transmitted infections as well as provide information on the following six adult preparation subjects:
  - Healthy relationships
  - Educational and career success
  - Healthy life skills
  - Financial literacy
  - Parent-child communication
  - Adolescent development
- This program is targeted at youth ages 14-19 and parents of youth with specific focus on the following special populations:
  - Juvenile justice
  - Foster care
  - Pregnant and parenting teens
  - Youth and families of color
  - Youth residing in areas with birth rates higher than Utah's state rate
- Program option 1 - Provides evidence-based sexual health curricula to youth.
- Program option 2 - Provides a program involving parents to promote conversations between parents and adolescents and improve parent-child relationships.
- Program option 3 - Provides a 9-month positive youth development program focused on social-emotional learning and 20 hours of community service learning.
- One year renewal will run October 1, 2021 through September 30, 2022.
- Out of state conference travel is required.

- Budget -
  - PREP Project Coordinator, 1.0 FTE - \$28,876 and \$14,874 Fringe
  - Assistant Project Coordinator, 0.5 FTE - \$29,888 and \$19,480 Fringe
  - Out of state travel - \$6,344
  - In state travel - \$1,364
  - Supplies - \$1,000
  - Contractual - \$526,111
  - Wyman Teen Outreach Program Annual Certification - \$3,500
  - 2 annual sub-awardee trainings - \$1,000
  - IT and data services - \$1,000
  - Direct Costs - \$633,437
  - Indirect costs - \$11,360
  - Project Total - \$644,797

**Motion to approve:** 1st: Janae Duncan 2nd: Kirk Bengé

**Voting Members:** Heather Borski, Dr. Sarah Woolsey, Janae Duncan, Jeff Coombs, Brian Hatch, Kirk Bengé

#### Other Agenda Items:

- None.

**Next Meeting - June 7, 2021 - 12:30pm - Room 401/Google Meet**

#### Motion to Adjourn

**Motion to Adjourn - 1<sup>st</sup>:** Dr. Sarah Woolsey

**Voting Members:** Heather Borski, Dr. Sarah Woolsey, Janae Duncan, Jeff Coombs, Brian Hatch, Kirk Bengé