



**RESIDENTIAL CHILD CARE LICENSING
ADVISORY COMMITTEE MEETING MINUTES**

12 March, 2020

Children's Service Society of Utah
655 East 4500 South, Suite 200
Salt Lake City, UT

Members Present: Dale Smith, Holly Kingston, Sonia Arias, Victoria Sanchez

Members Excused: Alanna Brickley

Members Absent: Amber Critchlow, Sharon Miller

Child Care Licensing Staff Present: Simon Bolivar, Donna Thomas, Mindy Young, Sarah Atherton, Alisha Griffin, Rosemary Vander Meyden, Kat Martinez, Keri Dawson, Michele Evans Rice, Mario Cuartas, Jacqueline Macias.

WELCOME

At 9:00 a.m., Dale Smith welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the February meeting were approved via email.

COMMITTEE VACANCIES

The committee needs a pediatrician and one consumer.

ASSIGNMENT(S) FOLLOW-UPS

Simon Bolivar

- Send a draft of the updated family rules to the committee members. - Done
- Compose a change to the inaccessibility rule that address surfaces that are accessible but items on them are out of the reach of children.
 - Simon explained that he did not bring the propose rule because it was the lawyer's recommendation not to proceed due to various complications.
- See if payment system that is directly linked to the provider's bank account can be created.
 - Finance is currently investigating about this process. They do not have an answer yet.
- Check with the legal department to see if we can have rules regarding the mental health of caregivers.
 - Our legal department's recommendation was not to have rules regarding mental health because of the complications and also because the Department of Health will not support such rules.
 - Simon explained some of the complications.

Committee members

- Review the proposed rule changes and bring your comments and recommendations to the March meeting.
- Review the Provider's Bill Rights and bring your comments and recommendations to the March meeting.

NEW BUSINESS

Corrected proposed rules as required by the Governor's Office

- Simon explained and went over the changes.
- All committee members recommended to move forward with the process of the proposed rule changes.

Recommendation to add providers rights and explanations to the interpretation manuals

- All committee members recommended to move forward adding the Provider's Bill Rights to the interpretation manuals.

Committee member comments and recommendations

- There was a question about having the committee meetings at the Children's Service Society.
 - Simon explained that the reason for moving the committee meetings at a different place it's due to the limited parking at the Highland Building.

Public Comment

None

AGENCY REPORTS

Child Care Licensing – Simon Bolivar

- COVID-19 - follow the CCL rules and keep practicing the recommended precautions. Keep in mind that even though children can be carriers of this virus it is not affecting children and young adults. We will continue to send emails to all providers with updated information.
- We will continue to conduct inspections as usual but they might be reduced. All providers will be notified of any changes.
- The Office of Child Care and Child Care Licensing will meet next week to discuss the emergency response plan, supervision of background checks, food, and shelter for child care facilities.

Office of Child Care – Karrie Phillips

- The Family Child Care CCQS pilot application period is closed.
- The Child Care Quality System is getting people recertified on the early rating.
- They are working on getting fingerprint machines in 3 locations, Logan, Salt Lake, and Weber.
- All verifications on ratio in group size for CCQS will be done by Child Care Licensing.

ASSIGNMENTS

None

Dale Smith ended the meeting at 11:00 a.m.

UPCOMING 2020 MEETINGS

May 14, July 9, September 10, November 12

9:00 a.m. – 11:00 a.m. at the Children’s Service Society of Utah, 655 E 4500 S, Ste 200. SLC,
UT

Anyone with a disability requiring accommodations to attend or fully participate in this program should contact Jacqueline Macias at (385) 320-2147 or via email at jmacias@utah.gov to request reasonable accommodations.

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.