



**CHILD CARE CENTER LICENSING COMMITTEE
MEETING MINUTES**

12 March, 2020

Children's Service Society of Utah
655 East 4500 South, Suite 200
Salt Lake City, UT

Members Present: Jody Zabriskie, Dale Smith, Jamie Bitton, Matt Wallace, Bree Murphy

Members Excused: Alanna Brickley, Melissa Monsivais

Members Absent: None

Child Care Licensing Staff Present: Simon Bolivar, Donna Thomas, Mindy Young, Sarah Atherton, Kim Bond, Alisha Griffin, Rosemary Vander Meyden, Kat Martinez, Michele Evans-Rice, Mario Cuartas, Keri Dawson, Jacqueline Macias.

AGENCY REPORTS

Child Care Licensing – Simon Bolivar

- COVID-19 - follow the CCL rules and keep practicing the recommended precautions. Keep in mind that even though children can be carriers of this virus it is not affecting children and young adults. We will continue to send emails to all providers with updated information.
- We will continue to conduct inspections as usual but they might be reduced. All providers will be notified of any changes.
- The Office of Child Care and Child Care Licensing will meet next week to discuss the emergency response plan, supervision of background checks, food, and shelter for child care facilities.

Office of Child Care – Karrie Phillips

- The Family Child Care CCQS pilot application period is closed.
- The Child Care Quality System is getting people recertified on the early rating.
- They are working on getting fingerprint machines in 3 locations, Logan, Salt Lake, and Weber.
- All verifications on ratio in group size for CCQS will be done by Child Care Licensing.

WELCOME

At 11:05 a.m., Jody Zabriskie welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the February meeting were approved via email.

ASSIGNMENT(S) FOLLOW-UPS

Simon Bolivar

- Send the updated draft of the preschool rules to the committee members.
 - Simon went over the changes.
- Send the updated proposed center licensing rules to the committee members.
 - Simon went over the changes. Questions were answered and discussed.
 - Dale Smith moved to proceed with the rule making process. Bree Murphy seconded motion. All committee members were in favor of motion. The motion passed.
- Find another location with better parking for the committee meetings.
 - Done.

Committee Members

- Review the draft preschool and bring your comments and recommendations to the March meeting for a vote.
- Review the Provider's Bill Rights and bring your comments and recommendations to the March meeting for a vote to be added to the interpretation manuals.

NEW BUSINESS

Corrected proposed rules as required by the Governor's Office

- Simon went over the rules. Questions were answered and discussed.

Proposed preschool rules

- Jamie Bitton moved to continue the process of the preschool rules. Matt Wallace seconded motion. All committee members were in favor of motion. Motion passed.

Recommendation to add providers rights and explanations to the interpretation manuals

- Jamie Bitton moved to add the Provider's Bill Rights to the interpretation manuals. Bree Murphy seconded motion. All committee members were in favor of motion. The motion passed.

Committee member comments and recommendations - None

PUBLIC COMMENT

None

ASSIGNMENTS

None

Jody Zabriskie adjourned the meeting at 11:50 a.m.

UPCOMING 2020 MEETINGS

May 14, July 9, September 10, November 12

10:30 a.m. – 12:30 p.m. at the Children’s Service Society of Utah, 655 E 4500 S, Ste 200. SLC,
UT

Anyone with a disability requiring accommodations to attend or fully participate in this program should contact Jacqueline Macias at (385) 320-2147 or via email at jmacias@utah.gov to request reasonable accommodations.

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.