



Child Care CENTER Pre-License Inspection

This inspection checklist is the tool CCL licensors use to ensure consistency for every inspection.

R381-100: Childcarelicensing.utah.gov

Facility Name:		Facility ID:		Phone Number:		Notes
Address:		Number of Rooms:		Email Address:		
		Size of Outdoor Play Area:		Capacity based on outdoor play area:		
Director:		Requested Capacity:		Capacity Based on square footage:		
Number of toilets:		Number of urinals:		Capacity based on toilets:		
Number of sinks:		Number of portable sinks:		Capacity based on sinks:		

Please Review The following items prior to the inspection: (Mark with a check mark if completed and make and necessary notes)	Additional Notes
<input type="checkbox"/> Sex Offender Registry	
<input type="checkbox"/> DWS Payment to Provider Terms and Conditions signed	
<input type="checkbox"/> DAS Review	
<input type="checkbox"/> Facility Personnel Listed in UCCLAPP	
<input type="checkbox"/> Does provider have an Emergency Preparedness, Response, and Recovery Plan?	
<input type="checkbox"/> Safety Glass	
<input type="checkbox"/> Crib Form	

Inspection Information:

- **The facility must be completed, set up, and ready as if you were providing care the day of the inspection.** All areas that you want inaccessible to children during care must remain inaccessible for this inspection. During the inspection, the licensor will ask to have locked areas unlocked. All accessible areas must be compliant with all applicable rules during the inspection. All rules must be compliant before you can receive your license. You have 6 months to complete the application process; otherwise, you will need to re-apply and pay the application fees again.

- **I will email you this inspection checklist after the inspection is completed.** If the only rule violations are documentation and/or records, please submit them to Licensing by the correction required date listed. A licensor may conduct a follow-up inspection to verify compliance and maintenance of any violation.

- You may submit feedback on this inspection through your Child Care Licensing Portal or at <https://childcarelicensing.utah.gov/EvalForm.html>

Signature Information							
Inspection Type:		Date:		Time Started:		Time Ended:	
Number of Rule Violations:		Name of Individual Informed of this Inspection:		Licensor(s) Conducting this Inspection:			
Signature of Informed Individual:						Date Signed:	



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Licensors Introductory Items

<input type="checkbox"/>	Introduction of any unknown CCL staff to the provider	<input type="checkbox"/>	ASK: How many hot water tanks are in the facility? Do any of the sinks have mixing valves ?
<input type="checkbox"/>	Give a brief explanation of the inspection process to the provider	<input type="checkbox"/>	ASK: Are parts of the facility rented or lived in? If YES: Review the signed lease agreement and verify that there is a separate mailing address, a separate entrance and that there are no connecting unlocked interior doorways.
<input type="checkbox"/>	Show the owner/director the Child Care Licensing Portal	<input type="checkbox"/>	Show the website and review Payments, Forms and Documents, and Contact List
<input type="checkbox"/>	Review the inspection types and the complaint investigation process.	<input type="checkbox"/>	Review where to locate the rules and the Interpretation Manual
<input type="checkbox"/>	Review the Corrective Action Grid in Section 5 of the Interpretation Manual	<input type="checkbox"/>	
<input type="checkbox"/>	Wash hands or use hand sanitizer before touching items in the facility.	<input type="checkbox"/>	

General Notes

Rooms Used by Children

RULES CHECKLIST

Rule #	Rules	C = Compliant NC = Not Compliant NO = Not Observed NA = Not Applicable	C	NC	NO	NA	Compliance Required By:	Corrected During Inspection	RISK: Low, Moderate , High Extreme	Notes
Section 5: Rule Violations and Penalties			C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-100-5(4)(e)	The department may deny or revoke a license if the child care provider <i>fails to allow authorized representatives of the department access to the facility</i> to ensure compliance with this rule		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
Section 6: Administration and Children's Records			C	NC	NO	NA		CDI	L, M, H, Ex	Notes
Phase 3 Conditions	<ul style="list-style-type: none"> Will the provider restrict indoor groups of school-age children to no more than 20 children and one caregiver; 20 people or less for all other age groups? Will the provider restrict outdoor groups to 40 children or less, if outdoor square footage allows, and no more than 50 people total? If the provider's approved capacity was for more than 20 children, will the provider ensure each group of 20 individuals or less was in a separate room with full, solid walls that are higher than 6 feet? Will the provider stay within their licensing approved capacity? Will the provider allow groups of more than 20 individuals to gather together even for short times or special activities? Will the provider ensure that staff, children, household members, and visitors were screened for fever, cough, trouble breathing, sore throat, sudden change in taste or smell, and muscle aches and pains at the beginning of the day and upon arrival, and not allow any symptomatic individuals to enter the facility. Was anyone with any of these symptoms sent home and tested for COVID-19? Will the provider ensure that anyone coming into the facility washed their hands with soap and running water or alcohol-based hand sanitizer before touching any facility surface? Will the provider restrict off-site activities to places or environments where social distance and proper cleaning practices can be controlled? If there was a confirmed case of COVID-19 at the facility, will the provider consult with their local health department and follow their instructions? Will the provider ensure that surfaces, items, and areas that are used and touched often were cleaned and sanitized at least daily and before a new group used the room? 									
-100-6(7)	The provider shall post a current copy of the department's Parent Guide at the facility for parent review during business hours.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-100-6(9)(a)-(b)	The provider shall have liability insurance ; or inform parents in writing that the provider does not have liability insurance.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-100-6(11)(a)-(m)	The provider shall ensure that each child's admission and health assessment form includes the following information: (a) child's name; (b) child's date of birth; (c) parent's name, address, and phone number, including a daytime phone number; (d) names of individuals authorized by the parent to sign the child out from the facility; (e) name, address, and phone number of an individual to be contacted if an emergency happens and the provider cannot contact the parent; (f) if available, the name, address, and phone number of an out-of-area emergency contact individual for the child; (g) parent's permission for emergency transportation and emergency medical treatment; (h) any known allergies of the child; (i) any known food sensitivities of the child; (j) any chronic medical conditions that the child may have; (k) instructions for special or nonroutine daily health care of the child; (l) current ongoing medications that the child may be taking; and (m) any other special health instructions for the caregiver.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M	
Section 7: Personnel and Training Requirements			C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-100-7(23) (a)-(c)	The provider shall ensure that at least one staff member with a current Red Cross, American Heart Association, or equivalent pediatric first aid and CPR certification is present when children are in care: (a) at the facility; (b) in each vehicle transporting children; and (c) at each offsite activity.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	

-100-7(24)	The provider shall ensure that CPR certification includes hands-on testing.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-7(25)(a)-(c)	The provider shall ensure that the following records for each covered individual are kept on-site for review by the department: (a) the date of initial employment or association with the program; (b) a current pediatric first aid and CPR certification, if required in this rule; and (c) a six-week record of the times worked each day.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
Section 8: Background Checks		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-100-8(1)(a)-(b)	Before a new covered individual becomes involved with child care in the program, the provider shall use the CCL provider portal search to: (a) verify that the individual has a current CCL background check; and (b) associate that individual with their facility if the covered individual appears in the search.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-8(2)(a)-(d)	Before a new covered individual who does not appear in the CCL provider portal search becomes involved with child care in the program, the provider shall: (a) have the individual submit an online background check form and fingerprints for individuals age 18 years old and older; (b) authorize the individual's background check through the CCL provider's portal; (c) pay any required fees; and (d) receive written notice from CCL that the individual passed the background check.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
Section 9: Facility		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-100-9(6)	The provider shall ensure that any building or play structure on the premises constructed before 1978 that has peeling, flaking, chalking, or falling paint is tested for lead .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-100-9(7)	The provider shall ensure that each room and indoor area that is used by children is ventilated by mechanical ventilation, or by windows that open and have screens.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M	
-100-9(8)	The provider shall ensure that windows and glass doors within 36 inches from the floor or ground are made of safety or tempered glass , or have a protective guard.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-9(9)	The provider shall ensure that rooms and areas have adequate light intensity for the safety of the children and the type of activity being conducted.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M	
-100-9(10)	The provider shall maintain the indoor temperature between 65 and 82 degrees Fahrenheit .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M	
-100-9(11)	The provider shall ensure that there is a working telephone at the facility, in each vehicle while transporting children, and during offsite activities .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-9(12)	The provider shall ensure that there is a working handwashing sink in each classroom or next to each classroom in buildings constructed after July 1, 1997.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-100-9(13)(a)-(b)	The provider shall ensure that rooms where infants or toddlers are cared for have: (a) one sink that is used exclusively for the preparation of food and bottles and handwashing before food preparation, and another sink that is used only for handwashing after diapering and nonfood activities; or (b) one working sink that is used only for handwashing in the room, and bottle and food preparation is done in the kitchen and brought to the infant and toddler area by a non-diapering staff member.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-9(15)	The provider shall ensure that there is at least one bathroom that provides privacy available for use by school-age children .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-9(19)	The provider shall ensure that the outdoor area is enclosed within a fence, wall, or solid natural barrier that is at least four feet high.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	

-100-9(20)	The provider shall ensure that there is no gap five by five inches or greater in or under the fence or barrier.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-100-9(22)	The provider shall ensure that there is shade available to protect the children from excessive sun and heat when children are in the outdoor area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M	
-100-9(23)(a)-(c)	If there is a swimming pool on the premises that is not emptied after each use, the provider shall: (a) meet applicable state and local laws and ordinances related to the operation of a swimming pool; (b) maintain the pool in a safe manner; and (c) when not in use, cover the pool with a commercially-made safety enclosure that is installed according to the manufacturer's instructions, or enclose the pool within at least a four-foot-high fence or solid barrier that is kept locked and that separates the pool from any other areas on the premises.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-100-9(24)(a)-(f)	The provider shall maintain buildings and outdoor areas in good repair and safe condition including: (a) ceilings, walls, and floor coverings; (b) lighting, bathroom, and other fixtures; (c) draperies, blinds, and other window coverings; (d) indoor and outdoor play equipment; (e) furniture, toys, and materials accessible to the children; and (f) entrances, exits, steps, and walkways including keeping them free of ice, snow, and other hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	
-100-9(25)	The provider shall ensure that accessible raised decks or balconies that are five feet or higher, and open stairwells that are five feet or deeper have protective barriers that are at least three feet high.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
Section 11: Child Supervision and Security		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-100-11(5)(a), (d), (e)	To maintain security and supervision of children, the provider shall ensure that each child is signed in and out ; individuals signing children in and out use identifiers , such as a signature, initials, or electronic code; and the sign-in and sign-out records include the date and time each child arrives and leaves ;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, H	
Section 13: Child Safety and Injury Prevention		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-100-13(3)	The provider shall ensure that sharp objects, edges, corners, or points that could cut or puncture skin are inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-13(4)	The provider shall ensure that choking hazards are inaccessible to children younger than three years old.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-13(5)	The provider shall ensure that strangulation hazards such as ropes, cords, chains, and wires attached to a structure and long enough to encircle a child's neck are inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-13(6)	The provider shall ensure that tripping hazards such as unsecured flooring, rugs with curled edges, or cords in walkways are inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-13(7)	The provider shall ensure that empty plastic bags large enough for a child's head to fit inside, latex gloves, and balloons are inaccessible to children younger than five years old.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-13(8)	The provider shall ensure that standing water that measures two inches or deeper and five by five inches or greater in diameter is inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-100-13(9)(a)-(d)	The provider shall ensure that toxic or hazardous chemicals such as cleaners, insecticides, lawn products, and flammable, corrosive, and reactive materials are: (a) inaccessible to children; (b) used according to manufacturer instructions; (c) stored in containers labeled with the contents of the container; and (d) disposed of properly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	

-100-13(10)(a)-(d)	The provider shall ensure that the following items are inaccessible to children: (a) matches or cigarette lighters; (b) open flames; (c) hot wax or other hot substances; and (d) when in use, portable space heaters, wood burning stoves, and fireplaces.	<input type="checkbox"/>	M, H						
-100-13(11)(a)-(b)	The provider shall ensure that the following items are inaccessible to children: (a) live electrical wires; and (b) for children younger than five years old, electrical outlets and surge protectors without protective caps or safety devices when not in use.	<input type="checkbox"/>	M, H						
-100-13(12)(a)-(b)	Unless used and stored in compliance with the Utah Concealed Weapons Act or as otherwise allowed by law, the provider shall ensure that firearms such as guns, muzzleloaders, rifles, shotguns, hand guns, pistols, and automatic guns are: (a) locked in a cabinet or area using a key, combination lock, or fingerprint lock; and (b) stored unloaded and separate from ammunition.	<input type="checkbox"/>	H, Ex						
-100-13(13)	The provider shall ensure that weapons such as paintball guns, BB guns, airsoft guns, sling shots, arrows, and mace are inaccessible to children.	<input type="checkbox"/>	H						
-100-13(14)	The provider shall ensure that alcohol, illegal substances, and sexually explicit material are inaccessible, and not used on the premises, during offsite activities, or in center vehicles any time a child is in care.	<input type="checkbox"/>	H						
-100-13(15)	The provider shall ensure that an outdoor source of drinking water, such as individually labeled water bottles, a pitcher of water and individual cups, or a working water fountain is available to each child when the outside temperature is 75 degrees or higher.	<input type="checkbox"/>	M, H						
-100-13(16)	The provider shall ensure that areas accessible to children are free of heavy or unstable objects that children could pull down on themselves, such as furniture, unsecured televisions, and standing ladders.	<input type="checkbox"/>	M						
-100-13(17)	The provider shall ensure that hot water accessible to children does not exceed 120 degrees Fahrenheit.	<input type="checkbox"/>	L, M						
-100-13(18)	The provider shall ensure that highchairs that are used by children have T-shaped safety straps or safety devices that are used when a child is in the chair.	<input type="checkbox"/>	M, H						
-100-13(19)	The provider shall ensure that infant walkers with wheels are inaccessible to children.	<input type="checkbox"/>	M						
-100-13(20)(a)-(d)	The provider shall ensure that tobacco, e-cigarettes, e-juice, e-liquids, and similar products are inaccessible and, in compliance with the Utah Indoor Clean Air Act, not used: (a) in the facility or any other building when a child is in care; (b) in any vehicle that is being used to transport a child in care; (c) within 25 feet of any entrance to the facility or other building occupied by a child in care; or (d) in any outdoor area or within 25 feet of any outdoor area occupied by a child in care.	<input type="checkbox"/>	M, H						
Section 14: Emergency Preparedness Response, and Recovery		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-100-14(1)(a)-(d)	The provider shall have a written emergency preparedness, response, and recovery plan that: (a) includes procedures for evacuation, relocation, shelter in place, lockdown, communication with and reunification of families, and continuity of operations; (b) includes procedures for accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions; (c) is available for review by parents, staff, and the departments during business hours; and (d) is followed if an emergency happens, unless otherwise instructed by emergency personnel.	<input type="checkbox"/>	M						

-100-14(2)	The provider shall post the center's street address and emergency numbers, including at least fire, police, and poison control, near each telephone in the center or in an area clearly visible to anyone needing the information.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	
-100-14(3)	The provider shall keep first-aid supplies in the center, including at least antiseptic, bandages, and tweezers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-100-14(5)(a)-(e)	The provider shall document each fire drill , including: (a) the date and time of the drill; (b) the number of children participating; (c) the name of the individual supervising the drill; (d) the total time to complete the evacuation; and (e) any problems encountered and remediation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-100-14(7)(a)-(e)	The provider shall document each disaster drill , including: (a) the type of disaster, such as earthquake, flood, prolonged power or water outage, or tornado; (b) the date and time of the drill; (c) the number of children participating; (d) the name of the individual supervising the drill; and (e) any problems encountered and remediation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-100-14(14)	The provider shall keep a six-week record of each incident, accident, and injury report on-site for review by the department.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
Section 15: Health and Infection Control		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-100-15(1)(a)-(f)	The provider shall keep the building, furnishings, equipment, and outdoor area clean and sanitary including: (a) walls and flooring clean and free of spills, dirt, and grime; (b) areas and equipment used for the storage, preparation, and service of food clean and sanitary; (c) surfaces free of rotting food or a build-up of food; (d) the building and grounds free of a build-up of litter, trash, and garbage; (e) frequently touched surfaces, including doorknobs and light switches, cleaned and sanitized; and (f) the facility free of animal feces.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-15(2)	The provider shall take safe and effective measures to prevent and eliminate the presence of insects, rodents, and other pests.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-15(9)	The provider shall keep toilet paper in a dispenser that is accessible to children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-15(10)	The provider shall post handwashing procedures that are readily visible from each handwashing sink and shall ensure that the procedures are followed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-100-15(14)	The provider shall ensure that only single-use towels from a covered dispenser or an electric hand dryer is used to dry hands.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
Section 16: Food and Nutrition		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-100-16(2)(a)-(e)	If food for children's meals or snacks is supplied by the provider , the provider shall ensure that: (a) the meal service meets local health department food service rules; (b) the foods that are served meet the nutritional requirements of the USDA Child and Adult Care Food Program (CACFP) whether or not the provider participates in the CACFP; (c) the provider uses the CACFP meal pattern requirements, the standard department-approved menus, or menus approved by a registered dietitian, and that dietitian approval is noted and dated on the menus, and current within the past five years; (d) the current week's menu is posted for review by parents and the department; and (e) if not participating or in good standing with the CACFP, keep a six-week record of foods served at each meal and snack.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	

-100-20(4)(a)-(i)	The provider shall ensure that the driver of each vehicle who is transporting children: (a) is at least 18 years old; (b) has and carries with them a current, valid driver's license for the type of vehicle being driven; (c) has with them the written emergency contact information for each child being transported; (d) ensures that each child being transported is in an individual safety restraint that is used according to Utah law; (e) ensures that the inside vehicle temperature is between 60-85 degrees Fahrenheit; (f) never leaves a child in the vehicle unattended by an adult; (g) ensures that children stay seated while the vehicle is moving; (h) never leaves the keys in the ignition when not in the driver's seat; and (i) ensures that the vehicle is locked during transport.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M, H	
Section 22: Rest and Sleep		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-100-22(4)	The provider shall keep sleeping equipment in good repair , including that mats and mattresses have smooth, waterproof surfaces.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-22(5)(a)-(e)	The provider shall ensure that each crib: (a) has a tight-fitting mattress; (b) has slats spaced no more than 2-3/8 inches apart; (c) has at least 20 inches from the top of the mattress to the top of the crib rail, or at least 12 inches from the top of the mattress to the top of the crib rail if the child using the crib cannot sit up without assistance; (d) does not have strings, cords, ropes, or other entanglement hazards on the crib or within reach of the child; and (e) has documentation from the manufacturer or retailer stating that the crib was built after June 28, 2011, or that the crib is certified if the crib was manufactured before that date.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
Section 23: Diapering		<input type="checkbox"/>	Check here is the provider does not care for diapered children				CDI	L, M, H, Ex	Notes
Observe in every room where diapers are changed:									
-100-23(1)	The provider shall post diapering procedures at each diapering station and ensure that they are followed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-100-23(4)	The provider shall ensure that the diapering surface is smooth, waterproof, and in good repair.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-23(5)	The provider shall ensure that each diapering station is equipped with railings to prevent a child from falling when being diapered.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-23(10)	Each day , the provider shall clean and sanitize indoor containers where wet and soiled diapers are placed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
Section 24: Infant and Toddler Care		<input type="checkbox"/>	Please check this box if the provider does not care for infants and toddlers				CDI	L, M, H, Ex	Notes
-100-24(3)	The provider shall ensure that infant and toddler areas are not used to pass through or access other indoor and outdoor areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-24(6)	For their healthy development, the provider shall make safe toys available and accessible for each infant and toddler to engage in play.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-24(7)	The provider shall ensure that mobile infants and toddlers have freedom of movement in a safe area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-100-24(10)	The provider shall make objects made of styrofoam inaccessible to infants and toddlers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	

-100-24(17)	The provider shall ensure that infants sleep in equipment designed for sleep such as a crib, bassinet, porta-crib or playpen, and that infants are not placed to sleep on a mat, cot, pillow, bouncer, swing, car seat, or other similar piece of equipment unless the provider has written permission from the infant's parent.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-100-24(20)(a)-(b)	The provider shall document each infant's eating and sleeping patterns each day infants are at the facility , and make sure the record: (a) is completed within an hour of each feeding or nap; and (b) includes the infant's name, the food and beverages eaten, and the times the infant slept.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-100-24(21)(a)-(c)	Within an hour of each infant or toddler's diaper change, the provider shall record: (a) the infant or toddler's name; (b) the time of the diaper change; and (c) whether the diaper was dry, wet, soiled, or both.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	

CUSHIONING MEASUREMENTS

CUSHIONING INFORMATION: DPS / Bar / Pivot

Required Depth	Fine Sand	Course Sand	Fine Gravel	Medium Gravel	Shredded Tires	Engineered Wood Fiber	Wood Chips	Mulch
6 inches	Up to 6 feet	Up to 5 feet	Up to 6 feet	Up to 5 feet	Up to 12 feet	Up to 6 feet	Up to 7 feet	Up to 6 feet
9 inches	Over 6 feet up to 9 feet	Over 5 feet up to 6 feet	Over 6 feet up to 10 feet	Over 5 feet up to 6 feet	NA	Over 6 feet or higher	Over 7 feet up to 11 feet	Over 6 feet up to 11 feet
Not Allowed	Over 9 feet or higher	Over 6 feet or higher	Over 10 feet or higher	Over 6 feet or higher	NA	NA	Over 11 feet or higher	Over 11 feet or higher

MEASUREMENTS DURING INSPECTION

Play Area	Highest Designated Play Surface	Equipment Location	Type of Cushioning	Required Depth	Hole 1	Hole 2	Hole 3	Average Depth
								0
								0
								0
								0
								0
								0
								0
								0

Notes:

FACILITY MEASUREMENTS					
ROOM	Length	Width	Square Footage	Room Capacity	TOTAL CAPACITY
			0.00	0.00	Notes:
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	
			0.00	0.00	0.00

Crib Form

Facility Name:		Facility ID:		Phone Number:	
Address:		Director:		Licensors:	
		Inspection Date:			

The Owner/Director/Provider had the following documentation showing each crib used by children in care is in compliance with CPSC standards:

<input type="checkbox"/>	Tracking label showing the crib was manufactured after June 28, 2011
<input type="checkbox"/>	Registration form showing the crib was manufactured after June 28, 2011
<input type="checkbox"/>	Other documentation from the CPSC's Office of Compliance and Field Operations (jjirgl@cpsc.gov.) showing the crib was manufactured after June 28, 2011
<input type="checkbox"/>	Documentation from the manufacturer or retailer showing that the crib was manufactured prior to June 28, 2011 but is certified
<input type="checkbox"/>	There are no cribs used by children in care.

Owner / Director / Provider Signature:	Licensors Signature:

Safety Glass Form

Facility Name:		Facility ID:		Phone Number:	
Address:		Director:		Licensors:	
		Inspection Date:			

The Owner/Director/Provider is in compliance with the safety glass rules of the windows and glass doors within the facility because:

<input type="checkbox"/>	There are no windows or glass doors within 36 inches of the floor or ground
<input type="checkbox"/>	They are safety glass
<input type="checkbox"/>	They have safety film (a copy of the documentation is required to be on file)
<input type="checkbox"/>	They are covered with a protective guard / furniture (Indicate the room/area and protective guard / furniture used below):
Notes:	

The Owner / Director / Provider is in compliance with the safety glass rules of the windows and glass doors on the playground because:

<input type="checkbox"/>	There are no windows or glass doors within 36 inches of the floor or ground
<input type="checkbox"/>	They are safety glass
<input type="checkbox"/>	They have safety film (a copy of the documentation is required to be on file)
<input type="checkbox"/>	They are covered with a protective guard / furniture (Indicate the area and protective guard / furniture used below):
Notes:	

Owner / Director / Provider Signature:	Licensors Signature: