



Licensed Family Pre-License Inspection

This inspection checklist is the tool CCL licensors use to ensure consistency for every inspection.

R430-90 - Childcarelicensing.utah.gov

Facility Name:		Facility ID:		Phone Number:		Notes
Address:		Email Address:		DAS Review:		
Requested Capacity:		Capacity Based on Square Footage:				
Size of Outdoor Play Area:		Capacity Based on Outdoor Play Area:				

Please review the following items during the inspection: (Mark with a check mark if completed and make and necessary notes)

<input type="checkbox"/>	Sex Offender Registry Reviewed: Review the photos from the Sex Offender Registry and inform the provider these individuals cannot have access to children in care.
<input type="checkbox"/>	DWS Payment to Provider Terms and Conditions Signed
<input type="checkbox"/>	Affidavit of Lawful Presence Reviewed and Signed <input type="checkbox"/> Does provider have an Emergency Preparedness, Response, and Recovery Plan?
<input type="checkbox"/>	Facility Personnel Listed in UCCLAPP <input type="checkbox"/> Crib Form

Additional Notes

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Inspection Information:

- The facility must be completed, set up, and ready as if you were providing care the day of the inspection. All areas that you want inaccessible to children during care must remain inaccessible for this inspection. During the inspection, the licensor will ask to have locked areas unlocked. All accessible areas must be in compliance with all applicable rules during the inspection. All rules must be in compliance before you can receive your license. You have 6 months to complete the application process; otherwise, you will need to re-apply and pay the application fees again.

- I will email you this inspection checklist after the inspection is completed. If the only noncompliance items are documentation and/or records, please submit them to Licensing by the compliance required date listed.

- You may submit feedback on this inspection through your Child Care Licensing Portal or at <https://childcarelicensing.utah.gov/EvalForm.html>

Signature Information

Inspection Type:		Date:		Time Started:		Time Ended:	
Number of Rule Violations:		Name of Individual Informed of this Inspection:		Licensors(s) Conducting this Inspection:			
Signature of Informed Individual:						Date Signed:	

Skip this portion for now until further notice from CAC

Ratio and Group Size Verification

The information regarding ratios and group size was verified and electronically recorded for the Office of Child Care during the Licensing Inspection. If you have any questions about the Child Care Quality System, please contact your local Care About Childcare.

Name of Individual Informed of Outcome	Signature of Informed Individual and Date Signed



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Licensors Introductory Items

<input type="checkbox"/>	Introduction of any unknown CCL staff to the provider	<input type="checkbox"/>	Review the Corrective Action Grid in Section 5 of the Interpretation Manual.
<input type="checkbox"/>	Make sure your mask in on and to place your shoe covers on once you enter the facility.	<input type="checkbox"/>	Review where to locate the rules and the Interpretation Manual
<input type="checkbox"/>	If using your own thermometer to take your temperature, show the provider your temperature.	<input type="checkbox"/>	Show the website and review Payments, Forms and Documents, and Contact List
<input type="checkbox"/>	Wash hands or use hand sanitizer before touching items in the facility.	<input type="checkbox"/>	Show the provider the Child Care Licensing Portal
<input type="checkbox"/>	Give a brief explanation of the inspection process to the provider.	<input type="checkbox"/>	ASK: Are parts of the facility rented or lived in? If YES: Review the signed lease agreement and verify that there is a separate mailing address, a separate entrance and that there are no connecting unlocked interior doorways.
<input type="checkbox"/>	Review the inspection types and the complaint investigation process .		
<input type="checkbox"/>	Please review the Provider's days and hours of operations		

General Notes

Rooms Used by Children

C = Compliant NC = Noncompliant NO = Not Observed NA = Not Applicable CDI = Compliance During Inspection

Rule #	Rule	C	NC	NO	NA	Compliance Required By:	Corrected During Inspection	RISK: Low, Moderate, High Extreme	Notes
Section 5: Rule Violations and Penalties		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-5(4)(e)	The department may deny or revoke a license if the child care provider: (e) <i>fails to allow authorized representatives of the department access to the facility</i> to ensure compliance with this rule.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
Section 6: Administration and Children's Records		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-6(6)	The provider shall post a current copy of the department's Parent Guide at the facility for parent review during business hours, or give a current copy to each parent.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-90-6(8)(a)-(b)	The provider shall have liability insurance ; or inform parents in writing that the provider does not have liability insurance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-90-6(10)(a)-(m)	The provider shall ensure that each child's admission and health assessment form includes the following information : (a) child's name; (b) child's date of birth; (c) parent's name, address, and phone number, including a daytime phone number; (d) names of individuals authorized by the parent to sign the child out from the facility; (e) name, address, and phone number of an individual to be contacted if an emergency happens and the provider cannot contact the parent; (f) if available, the name, address, and phone number of an out-of-area emergency contact individual for the child; (g) parent's permission for emergency transportation and emergency medical treatment; (h) any known allergies of the child; (i) any known food sensitivities of the child; (j) any chronic medical conditions that the child may have; (k) instructions for special or nonroutine daily health care of the child; (l) current ongoing medications that the child may be taking; and (m) any other special health instructions for the caregiver.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M	
Section 7: Personnel and Training Requirements		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-7(19)(a)-(c)	The provider shall ensure that at least one covered individual with a current Red Cross, American Heart Association, or equivalent pediatric first aid and CPR certification is present when children are in care: (a) at the facility; (b) in each vehicle transporting children; and (c) at each offsite activity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-7(20)	The provider shall ensure that CPR certification includes hands-on testing .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-7(21)(a)-(c)	The provider shall ensure that the following records for each caregiver and volunteer are kept on-site for review by the department: (a) the date of initial employment or association with the program; (b) a current pediatric first aid and CPR certification, if required in this rule; and (c) a six-week record of the times worked each day.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
Section 8: Background Checks		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-8(1)(a)-(b)	Before a new covered individual becomes involved with child care in the program, the provider shall use the CCL provider portal search to: (a) verify that the individual has a current CCL background check; and (b) associate that individual with their facility if the covered individual appears in the search.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	

-90-8(2)(a)-(d)	Before a new covered individual who does not appear in the CCL provider portal search becomes involved with child care in the program, the provider shall: (a) have the individual submit an online background check form and fingerprints for individuals age 18 years old and older; (b) authorize the individual's background check through the CCL provider's portal; (c) pay any required fees; and (d) receive written notice from CCL that the individual passed the background check.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
Section 9: Facility		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-9(6)	The provider shall ensure that any building or play structure on the premises constructed before 1978 that has peeling, flaking, chalking, or failing paint is tested for lead.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-90-9(7)	The provider shall ensure that each room and indoor area that is used by children is ventilated by mechanical ventilation, or by windows that open and have screens.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M	
-90-9(8)	The provider shall ensure that rooms and areas have adequate light intensity for the safety of the children and the type of activity being conducted.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M	
-90-9(9)	The provider shall maintain the indoor temperature between 65 and 82 degrees Fahrenheit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M	
-90-9(10)	The provider shall ensure that there is a working telephone at the facility, in each vehicle while transporting children, and during off site activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-9(11)	The provider shall ensure that there is at least one working toilet and at least one working handwashing sink accessible to each non-diapered child in care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-90-9(12)	The provider shall ensure that there is at least one bathroom that provides privacy available for use by school-age children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-9(15)(a)-(b)	The provider shall ensure that the outdoor area is enclosed within a fence, wall, or solid natural barrier that is at least four feet high if the facility is on the street or within a half mile of a street that: (a) has a speed of 25 miles per hour or higher; or (b) has more than two lanes of traffic.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-90-9(16)(a)-(e)	The provider shall ensure that the following hazards are separated from the children's outdoor area with a fence, wall, or solid natural barrier that is at least four feet high: (a) barbed wire that is within 30 feet of the children's play area; (b) livestock on or within 50 yards of the property line; (c) dangerous machinery, such as farm equipment, on or within 50 yards of the property line; (d) a drop-off of more than five feet on or within 50 yards of the property line; and (e) water hazard, such as a swimming pool, pond, ditch, lake, reservoir, river, stream, creek, or animal watering trough, on or within 100 yards of the property line.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-90-9(17)	The provider shall ensure that there is no gap five by five inches or greater in or under the fence or barrier.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
-90-9(18)	The provider shall ensure that there is shade available to protect the children from excessive sun and heat when children are in the outdoor area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M	

-90-9(19)(a)-(c)	If there is a swimming pool on the premises that is not emptied after each use, the provider shall: (a) meet applicable state and local laws and ordinances related to the operation of a swimming pool; (b) maintain the pool in a safe manner; and (c) when not in use, cover the pool with a commercially-made safety enclosure that is installed according to the manufacturer's instructions, or enclose the pool within at least a four-foot-high fence or solid barrier that is kept locked and that separates the pool from any other areas on the premises.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-90-9(20)(a)-(b)	If there is a hot tub with water in it on the premises , the provider shall make the hot tub inaccessible to children by: (a) keeping the hot tub locked with a properly working cover; or (b) enclosing the hot tub within at least a four-foot high fence or solid barrier that is kept locked and that separates the hot tub from any other areas on the premises.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
-90-9(21)(a)-(f)	The provider shall maintain buildings and outdoor areas in good repair and safe condition including: (a) ceilings, walls, and floor coverings; (b) lighting, bathroom, and other fixtures; (c) draperies, blinds, and other window coverings; (d) indoor and outdoor play equipment; (e) furniture, toys, and materials accessible to the children; and (f) entrances, exits, steps, and walkways including keeping them free of ice, snow, and other hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	
-90-9(22)	The provider shall ensure that accessible raised decks or balconies that are five feet or higher, and open stairwells that are five feet or deeper have protective barriers that are at least three feet high.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	
Section 11: Child Supervision and Security		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-11(6)(a)-(f)	To maintain security and supervision of children the provider shall ensure that: (a) each child is signed in and out ; (b) only parents or individuals with written authorization from the parent may sign out a child; (c) photo identification is required if the individual signing the child out is unknown to the provider; (d) individuals signing children in and out use identifiers , such as a signature, initials, or electronic code; (e) the sign-in and sign-out records include the date and time each child arrives and leaves ; and (f) there is written permission from the child's parent if school-age children sign themselves in or out.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, H	
Section 13: Child Safety and Injury Prevention		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-13(3)	The provider shall ensure that sharp objects, edges, corners, or points that could cut or puncture skin are inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-13(4)	The provider shall ensure that choking hazards are inaccessible to children younger than three years old.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-13(5)	The provider shall ensure that strangulation hazards such as ropes, cords, chains, and wires attached to a structure and long enough to encircle a child's neck are inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-13(6)	The provider shall ensure that tripping hazards such as unsecured flooring, rugs with curled edges, or cords in walkways are inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-13(7)	The provider shall ensure that empty plastic bags large enough for a child's head to fit inside, latex gloves, and balloons are inaccessible to children younger than five years old.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-13(8)	The provider shall ensure that standing water that measures two inches or deeper and five by five inches or greater in diameter is inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	

-90-13(9)(a)-(d)	The provider shall ensure that toxic or hazardous chemicals such as cleaners, insecticides, lawn products, and flammable, corrosive, and reactive materials are: (a) inaccessible to children; (b) used according to manufacturer instructions; (c) stored in containers labeled with the contents of the container; and (d) disposed of properly.	<input type="checkbox"/>	M						
-90-13(10)(a)-(d)	The provider shall ensure that the following items are inaccessible to children: (a) matches or cigarette lighters; (b) open flames; (c) hot wax or other hot substances; and (d) when in use, portable space heaters, wood burning stoves, and fireplaces.	<input type="checkbox"/>	M, H						
-90-13(11)(a)-(b)	The provider shall ensure that the following items are inaccessible to children: (a) live electrical wires; and (b) for children younger than five years old, electrical outlets and surge protectors without protective caps or safety devices when not in use.	<input type="checkbox"/>	M, H						
-90-13(12)(a)-(b)	Unless used and stored in compliance with the Utah Concealed Weapons Act or as otherwise allowed by law, the provider shall ensure that firearms such as guns, muzzleloaders, rifles, shotguns, hand guns, pistols, and automatic guns are: (a) locked in a cabinet or area using a key, combination lock, or fingerprint lock; and (b) stored unloaded and separate from ammunition.	<input type="checkbox"/>	H, Ex						
-90-13(13)	The provider shall ensure that weapons such as paintball guns, BB guns, airsoft guns, sling shots, arrows, and mace are inaccessible to children.	<input type="checkbox"/>	H						
-90-13(14)	The provider shall ensure that alcohol, illegal substances, and sexually explicit material are inaccessible, and not used on the premises, during off site activities, or in center vehicles any time a child is in care.	<input type="checkbox"/>	H						
-90-13(15)	The provider shall ensure that an outdoor source of drinking water , such as individually labeled water bottles, a pitcher of water and individual cups, or a working water fountain is available to each child when the outside temperature is 75 degrees or higher.	<input type="checkbox"/>	M, H						
-90-13(16)	The provider shall ensure that areas accessible to children are free of heavy or unstable objects that children could pull down on themselves , such as furniture, unsecured televisions, and standing ladders.	<input type="checkbox"/>	M						
-90-13(17)	The provider shall ensure that hot water accessible to children does not exceed 120 degrees Fahrenheit.	<input type="checkbox"/>	L, M						
-90-13(18)	The provider shall ensure that highchairs that are used by children have T-shaped safety straps or safety devices that are used when a child is in the chair.	<input type="checkbox"/>	M, H						
-90-13(19)	The provider shall ensure that infant walkers with wheels are inaccessible to children.	<input type="checkbox"/>	M						
-90-13(20)(a)-(d)	The provider shall ensure that tobacco, e-cigarettes, e-juice, e-liquids, and similar products are inaccessible and, in compliance with the Utah Indoor Clean Air Act, not used: (a) in the facility or any other building when a child is in care; (b) in any vehicle that is being used to transport a child in care; (c) within 25 feet of any entrance to the facility or other building occupied by a child in care; or (d) in any outdoor area or within 25 feet of any outdoor area occupied by a child in care.	<input type="checkbox"/>	M, H						
Section 14: Emergency Preparedness Response, and Recovery		C	NC	NO	NA		CDI	L, M, H, Ex	Notes

-90-14(1)(a)-(d)	The provider shall have a written emergency preparedness, response, and recovery plan that: (a) includes procedures for evacuation, relocation, shelter in place, lockdown, communication with and reunification of families, and continuity of operations; (b) includes procedures for accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions; (c) is available for review by parents, staff, and the departments during business hours; and (d) is followed if an emergency happens, unless otherwise instructed by emergency personnel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-14(2)	The provider shall post the facility's street address and emergency numbers, including at least fire, police, and poison control, near the telephone in the home or in an area clearly visible to anyone needing the information.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L, M, H	
-90-14(3)	The provider shall keep first-aid supplies in the facility, including at least antiseptic, bandages, and tweezers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-90-14(5)(a)-(e)	The provider shall document each fire drill , including: (a) the date and time of the drill; (b) the number of children participating; (c) the name of the individual supervising the drill; (d) the total time to complete the evacuation; and (e) any problems encountered and remediation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-90-14(7)(a)-(e)	The provider shall document each disaster drill , including: (a) the type of disaster, such as earthquake, flood, prolonged power or water outage, or tornado; (b) the date and time of the drill; (c) the number of children participating; (d) the name of the individual supervising the drill; and (e) any problems encountered and remediation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
Section 15: Health and Infection Control		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-15(1)(a)-(f)	The provider shall keep the building, furnishings, equipment, and outdoor area clean and sanitary including: (a) walls and flooring clean and free of spills, dirt, and grime; (b) areas and equipment used for the storage, preparation, and service of food clean and sanitary; (c) surfaces free of rotting food or a build-up of food; (d) the building and grounds free of a build-up of litter, trash, and garbage; (e) frequently touched surfaces, including doorknobs and light switches, cleaned and sanitized; and (f) the facility free of animal feces.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-15(2)	The provider shall take safe and effective measures to prevent and eliminate the presence of insects, rodents, and other pests.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-15(9)	The provider shall keep toilet paper in a dispenser that is accessible to children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-15(13)	The provider shall ensure that only single-use towels, an electric hand dryer, or individually labeled cloth towels are used to dry hands.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
Section 16: Food and Nutrition		C	NC	NO	NA		CDI	L, M, H, Ex	Notes

-90-16(2)(a)-(e)	If food for children's meals or snacks is supplied by the provider, the provider shall ensure that: (a) the meal service meets local health department food service rules; (b) the foods that are served meet the nutritional requirements of the USDA Child and Adult Care Food Program (CACFP) whether or not the provider participates in the CACFP; (c) the provider uses the CACFP meal pattern requirements, the standard department-approved menus, or menus approved by a registered dietitian, and that dietitian approval is noted and dated on the menus, and current within the past five years; (d) the current week's menu is posted for review by parents and the department; and (e) if not participating or in good standing with the CACFP, keep a six-week record of foods served at each meal and snack.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	L		
Section 17: Medications		<input type="checkbox"/> Check here if there are NO Medications on the premises and the provider does not administer medications							
		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-17(1)	The provider shall make medications inaccessible to children in care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-17(5)(a)-(d)	The provider shall ensure that the medication permission form includes at least: (a) the name of the child; (b) the name of the medication; (c) written instructions for administration; and (d) the parent signature and the date signed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	L	
-90-17(6)(a)-(d)	The provider shall ensure that instructions for administering the medication include at least: (a) the dosage; (b) how the medication will be given; (c) the times and dates to administer the medication; and (d) the disease or condition being treated.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-17(9)(a)-(c)	The provider shall ensure that immediately after administering a medication, the staff giving the medication records the following information: (a) the date, time, and dosage of the medication given; (b) any error in administering the medication or adverse reactions; and (c) their signature or initials.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
Section 18: Activities		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-18(7)(a)-(f)	If swimming activities are offered or if wading pools are used, the provider shall ensure that: (a) the parent gives permission before their child in care uses the pool; (b) caregivers stay at the pool supervising when a child is in the pool or has access to the pool, and when an accessible pool has water in it; (c) diapered children wear swim diapers when they are in the pool; (d) wading pools are emptied and sanitized after use by each group of children; (e) if the pool is over four feet deep, there is a lifeguard on duty who is certified by the Red Cross or other approved certification program any time children have access to the pool; and (f) lifeguards and pool personnel do not count toward the caregiver-to-child ratio.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
Section 19: Play Equipment		<input type="checkbox"/> Check here if there is no play equipment							
		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-19(2)	The provider shall ensure that, when in use, stationary play equipment is not placed on a hard surface such as concrete, asphalt, dirt, or the bare floor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-19(3)(a)-(c)	Except for trampolines, the provider shall ensure that stationary play equipment with a designated play surface that is 18 inches high or higher; (a) has a surrounding three-foot use zone, free of hard objects or surfaces, that extends from the outermost edge of the equipment; (b) has cushioning that covers the entire required used zone; and (c) is stable or securely anchored.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	

-90-19(5)	The provider shall ensure that each accessible trampoline without a safety net enclosure has a least a six-foot use zone that is measured from the outermost edge of the trampoline frame, and that is free from any structure or object including play equipment, trees, and fences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H		
-90-19(6)	The provider shall ensure that each accessible trampoline with a properly installed, used as specified by the manufacturer, and in good repair safety net enclosure has at least a three-foot use zone that is measured from the outermost edge of the trampoline frame, and that is free from any structure or object including play equipment, trees, and fences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H		
-90-19(7)(a)-(c)	The provider shall ensure that each accessible trampoline with or without a safety net enclosure; (a) is placed over grass; (b) a six-inch deep cushioning ; or (c) other commercial cushioning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M		
-90-19(8)	The provider shall ensure that cushioning for each accessible trampoline covers the entire required use zone.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M		
-90-19(9)(a)-(b)	The provider shall ensure that each accessible trampoline has: (a) no ladder or other objects within the use zone a child could use to climb on the trampoline; and (b) shock absorbing pads that completely cover the trampoline springs, hooks , and frame.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H		
-90-19(11)(a)-(e)	The provider shall ensure that if a child uses an accessible trampoline: (a) a caregiver is at the trampoline supervising ; (b) only one person at a time uses the trampoline; (c) no child in care is allowed to do somersaults or flips on the trampoline; (d) no one is allowed to be under the trampoline while the trampoline is in use; and (e) only school-age children in care are allowed to use a trampoline.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H		
-90-19(12)	The provider shall ensure that there are no entrapment hazards on or within the use zone of any piece of stationary play equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H		
-90-19(13)	The provider shall ensure that there are no strangulation hazards on or within the use zone of any piece of stationary play equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H		
-90-19(14)	The provider shall ensure that there are no crush, shearing, or sharp edge hazards on or within the use zone of any piece of stationary play equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H		
-90-19(15)	The provider shall ensure there are no tripping hazards such as concrete footings, tree stumps, tree roots, or rocks within the use zone of any piece of stationary play equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M		
Section 20: Transportation		<input type="checkbox"/> Check here if the provider does not transport children							
		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-20(2)(a)-(e)	The provider shall ensure that each vehicle used for transporting children: (a) is enclosed with a roof or top ; (b) is equipped with safety restraints ; (c) has a current vehicle registration ; (d) is maintained in a safe and clean condition ; and (e) contains first aid supplies , including at least antiseptic, bandages, and tweezers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-20(3)(a)-(c)	The provider shall ensure that the safety restraints in each vehicle that transports children are: (a) appropriate for the age and size of each child who is transported, as required by Utah law; (b) properly installed; and (c) in safe condition and working order.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	

-90-20(4)(a)-(i)	The provider shall ensure that the driver of each vehicle who is transporting children: (a) is at least 18 years old; (b) has and carries with them a current, valid driver's license for the type of vehicle being driven; (c) has with them the written emergency contact information for each child being transported; (d) ensures that each child being transported is in an individual safety restraint that is used according to Utah law; (e) ensures that the inside vehicle temperature is between 60-85 degrees Fahrenheit ; (f) never leaves a child in the vehicle unattended by an adult; (g) ensures that children stay seated while the vehicle is moving; (h) never leaves the keys in the ignition when not in the driver's seat; and (i) ensures that the vehicle is locked during transport.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M, H	
Section 22: Rest and Sleep		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-22(3)(a)-(e)	The provider shall ensure that each crib: (a) has a tight-fitting mattress; (b) has slats spaced no more than 2-3/8 inches apart; (c) has at least 20 inches from the top of the mattress to the top of the crib rail, or at least 12 inches from the top of the mattress to the top of the crib rail if the child using the crib cannot sit up without assistance; (d) does not have strings, cords, ropes, or other entanglement hazards on the crib or within reach of the child; and (e) has documentation from the manufacturer or retailer stating that the crib was built after June 28, 2011, or that the crib is certified if the crib was manufactured before that date.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
Section 23: Diapering		<input type="checkbox"/>	Check here if the provider does not care for diapered children				CDI	L, M, H, Ex	Notes
-90-23(2)	The provider shall ensure that caregivers do not change children's diapers directly on the floor, in a food preparation or eating area, or on any surface used for any other purpose.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-23(3)	The provider shall ensure that the diapering surface is smooth, waterproof, and in good repair.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-23(6)(a)-(c)	The provider shall ensure that caregivers place wet and soiled disposable diapers: (a) in a container that has a disposable plastic lining and a tight-fitting lid; (b) directly in an outdoor garbage container that has a tight-fitting lid; or (c) in a container that is inaccessible to children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
Section 24: Infant and Toddler Care		<input type="checkbox"/>	Check here if the provider does not care for infants and toddlers						
		C	NC	NO	NA		CDI	L, M, H, Ex	Notes
-90-24(4)	For their healthy development, the provider shall make safe toys available and accessible for each infant and toddler to engage in play.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-24(5)	The provider shall ensure that mobile infants and toddlers have freedom of movement in a safe area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-24(8)	The provider shall make objects made of styrofoam inaccessible to infants and toddlers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	M	
-90-24(15)	The provider shall ensure that infants sleep in equipment designed for sleep such as a crib, bassinet, porta-crib or playpen, and that infants are not placed to sleep on a mat, cot, pillow, bouncer, swing, car seat, or other similar piece of equipment unless the provider has written permission from the infant's parent.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	H	

Crib Form

Facility Name:		Facility ID:		Phone Number:	
Address:				Licensors:	
		Inspection Date:			

The Owner/Director/Provider had the following documentation showing each crib used by children in care is in compliance with CPSC standards:

<input type="checkbox"/>	Tracking label showing the crib was manufactured after June 28, 2011
<input type="checkbox"/>	Registration form showing the crib was manufactured after June 28, 2011
<input type="checkbox"/>	Other documentation from the CPSC's Office of Compliance and Field Operations (jjirgl@cpsc.gov.) showing the crib was manufactured after June 28, 2011
<input type="checkbox"/>	Documentation from the manufacturer or retailer showing that the crib was manufactured prior to June 28, 2011 but is certified
<input type="checkbox"/>	There are no cribs used by children in care.

Owner / Director / Provider Signature:	Licensors Signature:

MAXIMUM CAPACITIES

Applicant's Name: _____

Number of Applicant's own Children Ages 4 through 12: _____

Indoor Maximum Capacity

To determine the maximum capacity, first calculate the square footage of all rooms/areas of the home that the applicant identifies as those that will be used for child care. To do this:

- ◆ First divide each room and/or area into squares and/or rectangles sections.
- ◆ Then measure the length and width of each square and/or rectangle.
- ◆ When taking these measurements use a tape measure and stretch it across the floor.

Use the following conversions when recording measurements:

1 inch equals .083 feet	5 inches equal .416 feet	9 inches equal .750 feet
2 inches equal .166 feet	6 inches equal .500 feet	10 inches equal .833 feet
3 inches equal .250 feet	7 inches equal .583 feet	11 inches equal .916 feet
4 inches equal .333 feet	8 inches equal .666 feet	

- ◆ Then, for each square and/or rectangle section, multiply the length by the width and add those numbers together. This is the square footage for that room/area.
- ◆ Add together the square footage of each room or area and divide by 35. (Carry each calculation out to three decimal points.) Do not round up to the next number.

You only need to measure until you determine there is enough square footage for the requested capacity plus the number of household members ages 4 through 12. If the calculated capacity of the rooms/areas designated for child care is less than the capacity requested by the applicant plus the number of household members ages 4 through 12, calculate the capacity of rooms/areas not designated for child care but used by the applicant's related children under age four and add those capacities to the capacities of the areas/ rooms designated for child care. If there is enough square footage for the requested capacity plus the number of household members ages 4 through 12, there is enough square footage for the requested capacity. The requested capacity is the maximum capacity of the license/certificate. If there is not enough square footage for the requested capacity plus the number of household members ages 4 through 12, reduce the requested capacity accordingly. The reduced number is the maximum capacity of the license/certificate.

ROOM / AREA	MEASUREMENTS		SQUARE FOOTAGE TOTALS
	LENGTH	WIDTH	
TOTAL INDOOR SQUARE FOOTAGE:			Indoor Maximum CAPACITY: _____

Outdoor Maximum Capacity

Use the same procedure for the indoor capacity, but divide by 40 instead of 35. You only need to measure until you determine there is enough square footage for the requested capacity.

OUTDOOR AREA	MEASUREMENTS		SQUARE FOOTAGE TOTALS
	LENGTH	WIDTH	
Outdoor Play Area			
OUTDOOR MAXIMUM CAPACITY:			_____
This is less than the indoor maximum capacity			